

Executive Evaluation Subcommittee Meeting Minutes March 28, 2018

Members present: Fran Lartigue, Marcy Bush, David Travis, Bonnie Silvers, Bob Law (Chair)

- 1) Meeting called to order at 11:35am
- 2) Approval of minutes from the last meeting
 - *approved unanimously*
- 3) Creation of mid-cycle evaluation form for the Superintendent
 - It was observed that we're all trying to grow as professionals, to improve the district for the students, and that we are modeling the assessment and accountability practices at the Superintendent level that we hope will extend through assessments (growth mindset!) at the administrative, teacher and student level.

4) Timeline and actions

Midcycle review

- Beth will report self-assessment/progress towards goals by mid-April
- Week of April 9-13, Beth will aim to get the form to us
- School committee should plan to fill out the form approximately April 13-23

Full review timeline

- First week of June - Beth presents the self-evaluation
- June 10-16 - School committee provides feedback
- June 17-23 - Two members of executive evaluation compile the results
- June 25 - Executive evaluation committee meets
- June 28 - Share-out at the full meeting

5) Next meeting

- April 11 at 11:30am

6) Adjournment

Future meetings: Wednesdays at 11:30am