SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT

PUBLIC HEARING ON FY'19 DISTRICT OPERATING, TRANSPORTATION & CAPITAL BUDGETS

Mt. Everett Library
491 Berkshire School Road
Sheffield, MA

Thursday, March 8, 2018

****SNOW DATE – FRIDAY, MARCH 9, 2018****

5:00 p.m.

Agenda

1. Welcome / Call to Order – Bonnie Silvers, Chair, SBRSD School Committee
2. Overview of FY'19 Operating, Transportation, and Capital Budgets – Superintendent Beth Regulbuto, Business Administrator Christine Regan, with Dennis Sears, Chair, and Members of the SBRSD Finance Subcommittee
3. Overview of Assessments to District Towns – C. Regan, Business Administrator
4. Comments and Questions from Town Officials / Audience Members
5. Adjourn

SCHOOL COMMITTEE MEETING #1,541

Thursday, March 8, 2018

****SNOW DATE – FRIDAY, MARCH 9, 2018****

(Ten minutes following the Public Hearing; to begin no earlier than 6:00 p.m.)

Agenda

All interested members of the public are invited to attend.

[The listing of matters is those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.]

1. **Call to Order**
2. **Standing Reports**
   a. Approval of Minutes of School Committee Meetings #1539 and special meeting #1540
   b. Enrollment
   c. Miscellaneous Correspondence
3. **Student Representative Report**
4. **Public Comment**
5. **New Business**
   a. Student Spotlight
   b. Approval of Overnight Field Trip (April 18-21, 2018) to Tampa, Florida (Grades 7&8) to provide students hands-on science experiences related to aquatic habitats. - A.VonRuden
   c. Change School Committee Meeting Date of May 17, 2018 (Alternative dates 5/10 and 5/15) – B. Regulbuto
   f. Student Safety
   g. School Lunch Price Increase – Vote Required
   h. Entry Plan Findings
6. **Unfinished Business**

7. **Subcommittee Reports**
   a. Policy Subcommittee –D. Sears
   b. SBRSD Future of South Berkshire Education Ad Hoc Committee – D. Sears
   c. Building, Grounds & Technology – Art Batacchi
   d. Executive Evaluation Subcommittee – B. Law
   e. Finance Subcommittee– D. Sears
   f. Negotiation Subcommittee – C. Stewart
8. **Chairman's Report**
9. **Superintendent's Report**
10. **Curriculum & Professional Development Coordinator's Report**
11. **Director of Student Services Report**
12. **Business Manager's Report**
    a. Approval of Warrants: February 26, 2018
    b. Vote to Accept Grants and Gifts
    c. Budget Transfers
13. **Future Agenda Items**
    a. Report of College Submissions – March 22nd Meeting
    b. College & Career Planning Initiatives for FY19 and Beyond – April Meeting

Next School Committee Meetings:

March 15, 2018-Budget Adoption
April 12, 2018 (New Marlborough)
June 7, 2018 (Alford)
March 28, 2018- Monterey/Egremont Public Hearings-TACPAC
April 26, 2018 (Monterey)
May 17, 2018 (Egremont)
June 28, 2018 (Sheffield)

Upcoming Events:

March 12	*6:00 p.m.*	*Coffee with SRO and Families – Eagles Loft*
March 13	*8:30-9:30 a.m.*	*K-3 Talent Show – UME Stage*
March 13	*6:30 p.m.*	*Grade 6 Parent Night – Mt. Everett Cafeteria*
March 14	*8:30-10:00*	*4-6 Talent Show – UME Stage*
March 21	*5:30-8:00 p.m.*	*Parent Workshop with Scott Noyes*
March 22	*6:30-7:30*	*Grade 8 Parent Information Night – Mt. Everett Cafeteria*
March 23	*7 p.m.*	*Godspell the Musical- TACPAC*
March 24	*3 p.m.*	*Godspell the Musical – TACPAC*
March 25	*3 p.m.*	*Godspell the Musical - TACPAC*
March 28	*6 p.m.*	*Public Hearing – Monterey – TACPAC*
March 28	*8 p.m.*	*Public Hearing – Egremont – TACPAC*
May 16	*7-8:30 p.m.*	*Spring Instrumental Concert – TACPAC*
May 30	*6:30-7:15 p.m.*	*Gr 3-6 Elementary Choral Concert – TACPAC*
May 31	*6-7 p.m.*	*Gr 5-6 Elementary Spring Band Concert - TACPAC*

The SBRSD shall post all School Committee and Subcommittee meetings on its website (http://www.sbrsd.org/school-committee.html) in compliance with Open Meeting Law and pursuant to the regulations of the Massachusetts Attorney General's Office 940 CMR 29.03(4). Please visit the SBRSD's website for all meeting information. All approved meeting minutes of the SBRSD school committee are posted on the district's website on the school committee page.

Southern Berkshire Regional School District does not discriminate on the basis of age, race, color, sex, gender identity, religion, national origin, sexual orientation, disability or homelessness.

Posted on: Tuesday, March 6, 2018 at 11:40 a.m.

PUBLIC COMMENT AT SCHOOL COMMITTEE MEETINGS

All regular and special meetings of the School Committee shall be open to the public. Executive sessions will be held only as prescribed by the Statutes of the Commonwealth of Massachusetts.
The School Committee desires citizens of the District to attend its meetings so that they may become better acquainted with the operations and the programs of our local public schools. In addition, the Committee would like the opportunity to hear the wishes and ideas of the public.
In order that all citizens who wish to be heard before the Committee have a chance and to ensure the ability of the Committee to conduct the District's business in an orderly manner, the following rules and procedures are adopted:

1. At the start of each regularly scheduled School Committee meeting, individuals or group representatives will be invited to address the Committee. The Chair shall determine the length of the public participation segment.

2. Speakers will be allowed three (3) minutes to present their material. The presiding Chair or a majority of the School Committee may permit extension of this time limit.

3. Topics for discussion must be limited to those items listed on the School Committee meeting agenda for that evening or requests for future agenda items.

4. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chair may terminate that individual's privilege of address.

5. All remarks will be addressed through the Chair of the meeting.

6. Speakers may offer objective comments or criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.

SOURCE: SBRSD Policy Subcommittee Meeting 7-12-2017
CROSS REFS: BEDB, Agenda Format
BEDH-E; Guidelines for Public Comment

File: BEDH-E

GUIDELINES FOR PUBLIC COMMENT

A School Committee Meeting is a meeting of a government body at which members of the body deliberate over public business. We welcome the attendance of members of the school district community to view your School Committee as it conducts its regular business meeting.

Massachusetts General Laws Chapter 30A Section 20(f) governs public participation at open meetings covering all public bodies.

Chapter 30A:20 **[Notice, Remote Participation, Public Participation, Certification]**

> *(f) No person shall address a meeting of a public body without permission of the chair, and all persons shall, at the request of the chair, be silent. No person shall disrupt the proceedings of a meeting of a public body. If, after clear warning from the chair, a person continues to disrupt the proceedings, the chair may order the person to withdraw from the meeting and if the person does not withdraw, the chair may authorize a constable or other officer to remove the person from the meeting.*

The School Committee believes that the school district community should have an opportunity to comment to the Committee on issues that affect the school district and are within the scope of the Committee's responsibilities. Therefore, the Committee has set aside a period of time at each School Committee meeting to hear from the public. In addition, if the Committee believes that an issue requires a dialogue with the school district community, the Committee may schedule a separate public hearing on that issue.

Any citizen who wishes to make a presentation to the School Committee on an item which is of interest to him/her and within the scope of the Committee's responsibilities may request to be placed on the agenda. Such request should be in writing and should be received by the Superintendent of Schools and School Committee Chair at least one week prior to the date of the meeting. Such request should contain background statements which would explain the scope and intent of the agenda item. The Chair of the Committee works with the Superintendent to formulate the meeting agendas. Together they will determine whether or not to place an item on the agenda and if the item is to be taken up they will also determine when to place an item on the agenda and all parameters to be required of the presenter. Brief oral requests for future agenda items may also be made during the public comment period at each School Committee meeting.

Here are the general rules for the Committee's public comment period:

1. Public Comment on the meeting's agenda items and/or requests for future agenda items shall be for a period of 20 minutes and shall generally follow the opening of the meeting. The Committee reserves the right to rearrange its agenda to accommodate scheduled presenters. The presiding Chair or a School Committee majority may permit extension of the time limit.

2. Any citizen wishing to speak before the Committee shall identify themselves by name and address and shall speak for no longer than 3 minutes. The Chair or a majority of the School Committee may permit extension of the speaker's time limit. No citizen may speak more than once without permission of the Chair or a majority of the School Committee. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.

3. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.

4. Any Committee member may direct questions to the speaker through the Chair in order to clarify comments of the speaker.

SOURCE: SBRSD Policy Subcommittee Meeting July 12, 2017
CROSS REFS: BEDB, Agenda Format

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Southern Berkshire Regional School District
Mt. Everett Regional School Library
Sheffield, MA
February 15, 2018
Meeting #1539

School Committee Members: Bonnie Silvers, Dennis Sears, MaryEllen Brown, Art Batacchi, David Travis, Bob Law, Carl Stewart, Marcella Bush

Absent: Fran Lartigue, Genis Melandez-Delaney

Administration: Superintendent Regulbuto, Christine Regan, Sandi Hubbard, Kerry Burke, Glenn Devoti

Press: Corey Wiley, Berkshire Record

Others: Mary Turo, Marya Makuc, Nat Yohalem, Jeremiah Bickford, Tara white, Sarah Siket, Lynette Gagnon

1. **Call to Order:** Bonnie Silvers, Chair, called meeting #1539 to order at 6:01 p.m.
   Ms. Silvers requested a moment of silence for the children, staff and administration of Parkland School in Florida.

2. **Executive Session:**
   Art Batacchi motioned to move into Executive session to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and to reconvene in Open Session. Marcelle Bush seconded the motion.

   Mr. Stewart objected to the wording of the motion. Discussion followed.

   Mr. Sears then moved to enter Executive Session to discuss FY19 budget strategy because open meeting may have a detrimental effect on the bargaining between SBRSD and SBREA units, and to reconvene in Open Session. Mr. Stewart seconded the motion.

   Roll Call Vote: Art Batacchi – Yes; Carl Stewart – Yes; Bonnie Silvers – Yes; David Travis – Yes, Maryellen Brown – Yes; Marcella Bush – Yes; Dennis Sears – Yes; Bob Law
   Motion carries.

   Reconvened in Open Session at 6:37pm

3. **Standing Reports**
   a. Approval of Minutes of School Committee Meetings #1537 and #1538
      Mr. Sears moved to approve the minutes of meeting #1537 as submitted. Mr. Batacchi seconded the motion. There was no further discussion and the motion was unanimously approved.

      Mr. Sears moved to approve the minutes of meeting #1538 as submitted. Mr. Batacchi seconded the motion. There was no further discussion and the motion was unanimously approved.

   b. Enrollment: Superintendent Regulbuto reported that as of February 1, 2018 there were 690 students enrolled, up by four from the previous month.

c. Miscellaneous Correspondence - None

4. **Student Representative Report**
Marya Makuc reported the following:
- Job shadow day for sophomores – Students visited many local businesses, the local police and fire departments, the forensic department in Pittsfield, Berkshire Magazine, welding and repair, Shakespeare and Co.
- The career series continued for juniors and seniors
- Middle School held EXPO last week. The students' projects will be on display at the Old Stone Store in Sheffield. Students will be presenting on Saturday, February 24th from 4-5 p.m.

5. **Public Comment:** A parent spoke about the minutes not being available to review on the website, in particular the Policy Subcommittee minutes regarding the adoption of the attendance policy.

6. **New Business**
a. Preliminary Adoption of the FY19 Operating, Transportation, and Capital Budgets

Mr. Sears, Finance Committee Chair, motioned that the Finance Committee recommends that the school committee vote for and adopt the preliminary FY19 budget as presented. Mr. Batacchi seconded the motion. There was no discussion and the motion was unanimously approved.

b. Approval of District Calendar for 2018-2019

Mr. Stewart moved to approve the 2018-2019 academic calendar as presented. Mr. Travis seconded the motion. There was a brief discussion and the motion was unanimously approved.

Early dismissal time will be added to the calendar.

c. Use of SBRSD Email – School Committee Members
Superintendent Regulbuto stated that this agenda item arose out of scheduling conflicts. Chris Thompson will hold a training session on Friday from 11-1 p.m. for any school committee members on how to use Outlook Groups. Bob Law, Bonnie Silvers, Maryellen Brown, Marcella Bush and Dave Travis will attend.

d. Proposed Change of April 5, 2018 School Committee Meeting date to April 12, 2018

Mr. Travis motioned to change the April 5, 2018 school committee date to April 12, 2018. Mr. Batacchi seconded the motion. There was no further discussion and the motion was unanimously approved.

e. Shakespeare Production at Mahaiwe – C. Stewart
Mr. Stewart informed the committee that the Mahaiwe would be holding three different productions broadcast in HD from the National Theatre in London. Mr. Stewart has negotiated with the Mahaiwe and $8 tickets will be offered to middle and high school students from Mt. Everett. Mr. Stewart will be contributing half towards the ticket so that the cost to the student will be $4.

7. **Unfinished Business**
a. Remote Participation at School Committee Meetings – Vote
Mr. Stewart made a motion to adopt Remote Participation at School Committee Meetings. Mr. Law seconded the motion. Discussion ensued.

Mr. Stewart stated that remote participation once adopted holds for all meetings unless it is rescinded and applies to every subcommittee meeting and executive session meetings.
In addition, there must be a quorum of the board physically present to participate remotely.
Concerns were discussed especially regarding getting a quorum for subcommittee meetings.

Roll call vote as follows:
Mr. Batacchi – No; Mr. Stewart – No; Mr. Sears – No; Mr. Travis – Yes; Ms. Brown – Yes; Ms. Bush – Yes; Mr. Law – Yes
Motion carries 4 to 3

Ms. Silvers will contact Berkshire Hills and Lenox to find out what they have in place for remote participation.

8. **Subcommittee Reports**
   a. Finance Subcommittee – D. Sears
      Mr. Sears reported that the Finance Subcommittee had met earlier and their recommendation was to approve the preliminary budget as presented.
   b. Curriculum Subcommittee – F. Lartigue
      Ms. Lartigue was absent but Kerry Burke reported on the meeting that was held.
   c. Building, Grounds & Technology – A. Batacchi –
      Mr. Batacchi reported that BG&T had met, and reviewed budget summaries with Chris Regan and Jeremy Wells. Topics discussed were the window in the high school office, the boiler in New Marlborough, tennis courts and signs.
   d. Negotiation Subcommittee – C. Stewart
      Mr. Stewart stated that there have been regular meetings and that it is a continuing process
   e. Berkshire County Task Force – C. Stewart
      Mr. Stewart informed the committee that he had attended the Berkshire County Task Force meeting last Thursday. The recommendation of the BCTF that there should be a single county educational district will not go anywhere. Maybe consolidation of some of the Berkshire county districts. The Berkshire Regional Planning Association projects a greater decrease in student population.
   f. Wellness Committee – C. Stewart
      Mr. Stewart is the School Committee Liaison to the Wellness Committee, which met today at 3 p.m. Mr. Stewart requested Mr. Sears check our Policy to make sure that SBRSD is a nicotine free campus not just smoke free. The Wellness Committee is planning a Health Fair on May 4th. They are also working on getting a grant to have breakfast in the classroom.

9. **Chairman's Report**
   Ms. Silvers reported that there would be a special meeting on February 21, 2018 at 5:30 p.m. to discuss whether to begin the process based on the Regional Agreement for the closure of the Monterey and South Egremont schools.
   Ms. Silvers also informed everyone that the deadline for the Eagle Fund grant applications is March 1st.

10. **Superintendent's Report**
    Superintendent Regulbuto reported the following:
    - Budget presentations are being uploaded to the website
    - Public Relations- sending articles to local newspapers and receiving positive feedback from the community
    - Angus Kerr and Mary Shallaby have agreed to be public relations interns as part of their community service.

- Safety – sent letters to families in response to the shooting in Florida. Will be working closely with the SRO to look at our policies and practices to improve and make safety our number one priority.

11. **Curriculum & Professional Development Coordinator's Report (report attached)**
Ms. Burke gave a summary of the curriculum subcommittee meeting held on February 2, 2018.
The next meeting is scheduled for March 20th at 10:30 a.m.
The Middle School Task Force held their first meeting on February 13, 2018 with 24 people present.
The objective were to answer three guiding questions:
    - Why reconfigure our middle school now to include grade 6?
    - What is our Common Ground for this work?
    - Where do we go from here?

Information regarding this meeting and all future meetings will be posted on the SBRSD website under the Middle School Task Force button.
The next meeting is scheduled for March 1, 2018 at 3:15 p.m.

David Travis mentioned that on Tuesday, March 6, 2018 at 4 p.m. an information session would be held at the Bushnell Library on the Khan Academy.

12. **Director of Student Services Report – attached**
Ms. Hubbard reported that the second in an on-site training series would take place on March 16th. This will give special education staff an opportunity to refresh their skills in IEP goal writing, plan development and meeting facilitation. The fourth discussion in our series (Autism Spectrum Disorders) will be held on February 27th. Susah Hawkins will lead this discussion. Every 3 years DESE conducts the Coordinated Program Review. Our district will be reviewed this April/May.

13. **Business Manager's Report**
    a. Approval of Warrants: January 26, 2018, February 9, 2018
    Mr. Sears made a motion to accept the warrants of January 16, 2018 and February 9, 2018 as submitted. Bob Law seconded the motion. There was no discussion and the motion was unanimously approved.
    b. Vote to Accept Grants and Gifts - None
    c. Budget Transfers - None

14. **Future Agenda Items**
    a. Report of College Submissions – March
    b. College and Career Planning Initiatives for Fy19 and Beyond – April

Mr. Stewart made a motion to adjourn the meeting at 8:25 p.m. Mr. Batacchi seconded the motion. No discussion and the motion as unanimously approved.

Documents presented at this meeting:

- **Agenda #1539**
- **Minutes of meetings #1537 and #1538**
- **Enrollment Figures**
- **Preliminary FY19 Budget**
- **2018-2019 Academic District Calendar**
- **Warrants of January 26, 2018 and February 9, 2018**
- **Curriculum Coordinator's Report**
- **Director of Student Servivces Report**
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