Buildings, Grounds and Technology Subcommittee Meeting Notes
September 13, 2018

ITEM #3: Multi-Function School Activity Bus (MFSAB) Bids (2 buses)

The following companies requested the bid package:

1. O'Connor Bus Sales, Portland Maine
2. DATTCO, New Britain, CT
3. New England Transit Sales, Tyngsboro, MA
4. Anderson Blue Bird Sales of New England, East Providence, RI
5. Quality Van Sales, Inc.,
6. Deltek, Seattle, Washington
7. Prime Vendor, Inc., Wilmington, NC

Bids Received:

1. **$110,864 O'Connor Bus Sales**
2. $118,440 DATTCO
3. $120,946 New England Transit Sales

ITEM#4: UPDATES:

1. Lighting/Refrigeration Energy Savings Project
   a. I spoke with Clark Rowell, our Fiscal Advisor. He indicated that based on the fact that we will have little to no outflow of cash for the four years of the payback period (monthly savings should be very close to the monthly payback amount), and that the National Grid incentive basically pays for the interest costs, he does not see a problem with the option of paying for the project through our National Grid invoices. He also indicated that this is very common method of obtaining and paying for energy saving projects.
2. Tennis Courts:
   a. After the bids were rejected, I reached out to try to gather more information on asphalt courts and the maintenance needed on them. I got very little response, but I did speak to a few vendors, and found that there were few who would be available to bid on the project if we wanted to get it done this past summer. With such limited competition, we did not move forward with it at this time.
   b. My plan is to put it back out to bid this winter/spring, and to have the work done this coming summer. We can use the $120,000 that we have already appropriated for the project, hope that we may be eligible for the grant again this coming year, and will look at transferring funds within the capital budget and/or adding additional funds in the FY20 capital budget.
   c. Bill Ballan is keeping the Western Mass Tennis Association updated on our status. He believes that unless we can come up with considerably more funds, the asphalt versus the post tension concrete is most likely the way to go. He anticipates that the Association will support the project.
   d. Based on the use of asphalt, the District will need to commit to financially supporting annual and periodic maintenance in our annual budgets. An option is to include some

funding in the operating costs each year and to contribute $5000 annually to the Stabilization fund so that there will be adequate funding available for major upkeep every five years or so.

3. TACPAC Work
   a. The District contracted with Limelight Productions to do the rigging work in the TACPAC. Work was completed this spring and summer. Total cost was $26,721.
   b. Travis will be moving forward on lighting and stage improvements using funds already appropriated for this purpose.

4. SIGNS
   a. Roadside signs are up at the Sheffield Campus and at New Marlborough Central. Directional signs are being ordered to provide information on where visitors and staff should park and enter the building here in Sheffield. Additional interior signs are being ordered to direct people once inside this building. These signs are intended for students, staff, parents, visitors and emergency personnel.

5. SOUTH EGREMONT SCHOOL
   a. We are awaiting results of tests that the School Committee requested to ensure that the interior of the building, as well as the grounds, are safe for the students to return to the school.

6. SAFETY INITIATIVES:
   a. State Contract FAC64 was used to identify an approved vendor who can provide and install security measures such as access control into and within the building along with video surveillance. We would like to contract with ECI Inc., from Salem, NH, to do this work. The cost of the access control work at the Sheffield campus and at NMC is $60,476.95. The work to wire the Sheffield campus building in preparation of future camera installations is $5,042.22. Total contract for this work: $65,519.17. All work is bound by the state contract prices, discounts, etc.

ITEM #5: BUDGET LINES – CAPITAL PROJECTS TRANSFER REQUEST

---------- TRANSFER FROM ----------		
31002.0.019.7030.00.7317	FY17 - COMMUNITY SCHOOLS	$10,000.00
31002.0.004.7030.00.7319	FY19 - CAFETERIA FLOORS	$ 2,203.00
31002.0.004.7030.00.7319	FY19 - CAFETERIA FLOORS	$ 480.00
31002.0.004.7030.00.7319	FY19 - CAFETERIA FLOORS	$ 1,000.00
		$13,683.00

---------- TRANSFER TO ----------		
31002.0.xxx.7030.00.7319	NMC BOILER	$10,000.00
31002.0.010.7030.00.7319	FY19 - SAFETY/SECURITY	$ 2,203.00
31002.0.001.7030.00.7319	FY19 - LARGE TRACTOR WITH CA	$ 480.00
31002.0.011.7030.00.7319	FY19 - MARSHMALLOW BUSES, Y	$ 1,000.00
		$13,683.00