



*Town of Sheffield  
Board of Selectmen  
Town Hall – 21 Depot Square  
Sheffield, Massachusetts 01257*

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February 20, 2019

Ms. Beth Regulbuto  
Superintendent of Schools  
SBRSD  
491 Berkshire School Road  
Sheffield, MA 01257

Mr. Ken Knox  
Chair, SBRSD School Committee  
SBRSD  
491 Berkshire School Road  
Sheffield, MA 01257

Dear Superintendent Regulbuto, Chair Knox, and members of the School Committee:

The Sheffield Board of Selectmen and Finance Committee endorse moving from the Statutory Assessment Method, as specified in the current Southern Berkshire Regional School District Agreement, to the 5-Year Average Minimum Required Contribution method of computation. We understand this will not impact the Required Local Contribution assessment.

This method as detailed by Chris Regan will provide an increased level of financial stability and budgetary forecasting among the five models she developed. We are grateful to Ms. Regan for the considerable time and attention she devoted to this, as well as meeting with each of the towns and answering questions.

We respectfully request SBRSD's legal counsel develop a warrant article to make the change to this assessment method and look forward to bringing such a warrant article forward at our Annual Meeting May 6, 2019. To do so, we would need this article no later than March 15 2019.

Please contact Town Administrator Rhonda LaBombard with any questions or comments.

Sincerely,



David A. Smith Jr., Chair  
Sheffield Board of Selectmen

*This institution is an equal opportunity employer and provider.*

Southern Berkshire Regional School District  
**SCHOOL COMMITTEE MEETING #1,559**

**Date:** Thursday, February 21, 2019

**Time:** Executive Session – 6:00 p.m.  
Open Session – 6:30 p.m. (approximately)

**Location:** Mt. Everett Library, 491 Berkshire School Road, Sheffield, MA 01257

**A g e n d a**

All interested members of the public are invited to attend.

*[The listing of matters is those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.]*

**1. Call to Order**

**2. Executive Session**

Motion to go into Executive Session for the following purposes:

Pursuant to M.G.L. c. 30A, s. 21(a) (3) to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Roll Call Vote Required

**3. Standing Reports**

- a. Approval of Minutes of School Committee Meeting #1557 of January 31, 2019
- b. Enrollment
- c. Miscellaneous Correspondence

**4. Student Representative Report**

**5. Student Spotlight**

**6. Public Comment**

**7. New Business**

- a. Vote to accept a choice PK student at UME and waive tuition – Janet Rhoades
- b. Approval of Lateral Movements on the Unit A Salary Schedule, Effective February 1, 2019 – Vote Required
- c. Draft Calendar for 2019-2020
- d. Vote to approve the SBREA Unit A Memorandum of Agreement to add the following stipend positions:  
FASTBridge Leader – Secondary for \$1,900  
FASTBridge Leader – Elementary for \$1,900

**8. Unfinished Business**

- a. Blizzard Bag Program Update

**9. Business with District Member Towns**

**10. Subcommittee Reports**

- a. Policy Subcommittee – D. Sears  
Second Reading – Vote Required  
Policy JFABB – Admission of Exchange Students



- b. Building, Grounds & Technology Subcommittee – A. Batacchi
- c. Finance Subcommittee – D. Sears
- d. Curriculum Subcommittee – D. Travis and P. Dufresne
- c. SBEF Ad Hoc Subcommittee – D. Sears
- d. Community Outreach and Input Subcommittee – B. Silvers

**11. Chairman’s Report**

**12. Superintendent’s Report**

**13. Curriculum & Professional Development Coordinator’s Report**

**14. Director of Student Services Report**

**15. Business Manager’s Report**

- a. Approval of Warrants: February 8, 2019
- b. Vote to approve payment of prior year invoices
- c. Accept Grants and Gifts
- d. Budget Transfers

**16. Future Agenda Items**

**17. Adjourn**

Next School Committee Meetings:

March 7, 2019 (Open Hearing)

April 4, 2019 – Monterey

May 9, 2019 – Sheffield

June 27, 2019

March 14, 2019 (Adoption FY 20 Budget)

April 25, 2019 – Alford

June 13, 2019 – Egremont

Upcoming Events:

February 20, 2019

4:30 p.m.

Finance Subcommittee Meeting

February 27, 2019

4:30 p.m.

Finance Subcommittee Meeting

March 9, 2019

2:30-6 p.m.

Bushnell Sage Library Film Event - TACPAC

March 22, 2019

7:00 – 9:00 p.m.

High School Musical TACPAC

March 23, 2019

3:00 – 5:00 p.m.

High School Musical TACPAC

March 24, 2019

3:00 – 5:00 p.m.

High School Musical TACPAC

April 3, 2019

6:00 – 8:00 p.m.

Parent Workshop “Feeding the Developing Brain”

UME Library

April 30, 2019

Red Cross Blood Drive – Mt. Everett Gym

May 3, 2019

Senior Prom

May 4, 2019

9:30 – 10:30 a.m.

Monterey Annual Town Meeting – Monterey

May 6, 2019

7:00 – 8:00 p.m.

New Marlborough Annual Town Meeting – UME Café

May 6, 2019

7:00 – 9:00 p.m.

Sheffield Annual Town Meeting – TACPAC

May 7, 2019

7:00 – 8:00 p.m.

Egremont Annual Town Meeting – TACPAC

May 14, 2019

7:00 – 8:00 p.m.

Alford Annual Town Meeting - Alford

May 16, 2019

7:00 – 9:00 p.m.

Grades 7-12 Spring Instrumental Concert TACPAC

May 30, 2019

6:00 – 8:00 p.m.

Gr 7-12 Music Banquet

June 1, 2019

Graduation - Tanglewood

June 6, 2019

6:00 – 7:30 p.m.

Gr 3-6 Chorus/Band - TACPAC

Events are continuously added on the District Events Calendar. Please check the district website for updates.

The SBRSD shall post all School Committee and Subcommittee meetings on its website (<http://www.sbrsd.org/school-committee.html>) in compliance with Open Meeting Law and pursuant to the regulations of the Massachusetts Attorney General’s Office 940 CMR 29.03(4). Please visit the SBRSD’s website for all meeting information. All approved meeting minutes of the SBRSD school committee are posted on the district’s website on the school committee page.

## GUIDELINES FOR PUBLIC COMMENT

A School Committee Meeting is a meeting of a government body at which members of the body deliberate over public business. We welcome the attendance of members of the school district community to view your School Committee as it conducts its regular business meeting.

Massachusetts General Laws Chapter 39 Section 23C governs public participation at open meetings of municipal government bodies.

### *Chapter 39: Section 23C, Regulation of participation by public in open meetings*

*Section 23C. No person shall address a public meeting of a governmental body without permission of the presiding officer at such meeting, and all persons shall, at the request of such presiding officer, be silent. If, after warning from the presiding officer, a person persists in disorderly behavior, said officer may order him to withdraw from the meeting, and, if he does not withdraw, may order a constable or any other person to remove him and confine him in some convenient place until the meeting is adjourned.*

The School Committee believes that the school district community should have an opportunity to comment to the Committee on issues that affect the school district and are within the scope of the Committee's responsibilities. Therefore the Committee has set aside a period of time at each School Committee meeting to hear from the public. In addition, if the Committee believes that an issue requires a dialogue with the school district community, the Committee may schedule a separate public hearing on that issue.

Any citizen who wishes to make a presentation to the School Committee on an item which is of interest to him/her and within the scope of the Committee's responsibilities may request to be placed on the agenda for a particular meeting. Such request should be in writing and should be received by the Superintendent of Schools at least one week prior to the date of the meeting. Such request should contain background statements which would explain the scope and intent of the agenda item. The Chair of the Committee works with the Superintendent to formulate the meeting agendas. Together they will determine whether or not to place an item on the agenda and if the item is to be taken up they will also determine when to place an item on the agenda and all parameters to be required of the presenter.

Here are the general rules for the Committee's public comment period:

1. Public Comment shall be for a period of 20 minutes and shall generally follow the opening of the meeting. The Committee reserves the right to rearrange its agenda to accommodate scheduled presenters.
2. Any citizen wishing to speak before the Committee shall identify themselves by name and address and shall speak for no longer than 3 minutes. No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.
3. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.
4. Any Committee member may direct questions to the speaker through the Chair in order to clarify comments of the speaker.



## PUBLIC PARTICIPATION AT SCHOOL COMMITTEE MEETINGS

All regular and special meetings of the School Committee shall be open to the public. Executive sessions will be held only as prescribed by the Statutes of the Commonwealth of Massachusetts.

The School Committee desires citizens of the District to attend its meetings so that they may become better acquainted with the operations and the programs of our local public schools. In addition, the Committee would like the opportunity to hear the wishes and ideas of the public.

In order that all citizens who wish to be heard before the Committee have a chance and to ensure the ability of the Committee to conduct the District's business in an orderly manner, the following rules and procedures are adopted:

1. At the start of each regularly scheduled School Committee meeting, individuals or group representatives will be invited to address the Committee. The Chairperson shall determine the length of the public participation segment.
2. Speakers will be allowed three (3) minutes to present their material. The presiding Chairperson may permit extension of this time limit.
3. Topics for discussion must be limited to those items listed on the School Committee meeting agenda for that evening.
4. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chairperson may terminate that individual's privilege of address.
5. All remarks will be addressed through the Chairperson of the meeting.
6. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.
7. Written comments longer than three (3) minutes may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time.

School Committee: Art Batacchi, Jeffrey Blaugrund, Ken Knox, Dennis Sears, Marcella Bush, Bonnie Silvers, Jon Bruno

Absent: Jane Burke, Maryellen Brown, David Travis

Administrators: Superintendent Regulbuto, Chris Regan, Peter Dufresne, Sandi Hubbard, Glenn Devoti, Jesse Carpenter

Press: CTSB TV, Hannah Shirley-Berkshire Record

**1. Call to Order**

Ken Knox, Chair, called meeting #1557 to order at 6:05 p.m.

**2. Executive Session**

Motion to go into Executive Session for the following purpose at 6:06 p.m.

Pursuant to M.G.L. c.30A, §21(a)(7), to comply with or act under authority of, any general or special law or federal grant-in-aid requirements, specifically M.G.L. c.30A, §22(f) and (g) with regard to the review, approval, and/or consideration for non-disclosure of executive session minutes from 2016 to 2017, and/or related appointment of one or more designees and to reconvene to open session.

By: Marcella Bush

Second: Art Batacchi

Roll Call Vote Required.

Art Batacchi – Yes; Jeffrey Blaugrund – Yes; Ken Knox – Yes; Dennis Sears – Yes; Marcella Bush- Yes; Bonnie Silvers – Yes; Jon Bruno - Yes

Open session reconvened at 6:22 p.m.

**3. Standing Reports**

a. Approval of Minutes of School Committee Meeting #1556 of January 10, 2019

Motion to approve the minutes of school committee meeting #1556 of January 10, 2019 as presented.

By: Dennis Sears

Second: Jeffrey Blaugrund

Vote: Unanimous

b. Approval of Executive Session Minutes

Motion to release the following Executive Session Minutes that were declassified at the Executive Minute Review Subcommittee meeting:

Meeting #1513 – August 25, 2016

Meeting #1520 – February 2, 2017

Meeting #1524 – April 27, 2017

Meeting#1525 – May 25, 2017

Special SCM June 2, 2017

Meeting #1526 – June 8, 2017

Special SCM June 19, 2017

Meeting #1529 – August 17, 2017

Meeting #1539 – February 15, 2018



Meeting #1552 – October 4, 2018

By: Jeffrey Blaugrund

Second: Dennis Sears

Vote: Unanimous

c. Miscellaneous Correspondence - None

4. **Student Representative Report** – None because school was cancelled due to the weather

5. **Student Spotlight**

Mr. Summers played a slide show, which depicted the kindergarten students at UME, participating in a Flying Cloud showcase, doing classroom experiments that combined art and science learning.

This program was made possible through grants from the Eagle Fund and Taconic Foundation.

Mr. Miller is looking forward to collaborating with flying cloud again during February break for our grade 5 Science camp.

6. **Public Comment** - None

7. **New Business**

a. Approval of Overnight Field Trip (March 7-8, 2019) to New York City for Frida Kahlo Exhibit at the Brooklyn Museum and Tour of Lower East Side Street Art through Gotham Street Art Walks – S. Graham

Motion to approve the Overnight Field Trip (March 7-8, 2019) to New York City for Frida Kahlo exhibit at Brooklyn Museum and Tour of Lower East Side Street Art through Gotham Street Art Walks.

By: Bonnie Silvers

Second: Dennis Sears

Vote: Unanimous

b. MS Program Overview for 2019-2020

Superintendent Regulbuto informed the school committee that the middle school presentation was a culmination of 18 months of work in the district and that this module will be rolled-out in phases. This whole process was identified as an area of focus in the Superintendent's entry plan last year and was a big part of the district strategic plan put forward this year. By 2019-2020, there will be a middle school program for grades 6-8. Superintendent Regulbuto then turned the presentation over to Mr. Carpenter. This middle school module will allow teachers to leverage their time and talents to assist students in maximizing their potential and provide a learning model that responds to their unique social-emotional and cognitive needs. Each grade will have its own theme through which students, using project-based learning, will begin to view the world (see attached for more details).

Questions and answers session followed.

Bonnie Silvers moved to approve the new design for the Middle School to begin with the 2019-2020 academic year.

Jeffrey Blaugrund seconded the motion.

Vote: Unanimous

c. Greenagers: Vernal Pool Trail – Elia DelMolino (Letter of Permission)

Mr. Del Molino, Trails Coordinator at Greenagers, introduced himself to the school committee. He stated the reason for being at the meeting was to request a letter of permission from SBRSD to *rehabilitate and upgrade the vernal pool trail* that runs behind the school complex. He also stated that he already has letters of support from teachers and staff at SBRSD.

Through this project, Greenagers will make the trail "universally accessible" so that wheel chair users and individuals with limited mobility can use the trail as well. It will have a tread similar to that of the River Walk or the Lake Mansfield Trails System in Great Barrington. Additionally,

Greenagers will fix the warped boardwalks and viewing platforms. They will be going through all the proper Conservation Commission and Natural Heritage Endangered Species permitting.

Mr. Sears moved that the Chair of the School Committee write a letter of permission to rehabilitate and upgrade the vernal pool trail, pending approval by the appropriate state and regulatory agencies. Mr. Blaugrund seconded the motion.

Vote: Unanimous

d. Governor's Budget

-Letter to Senator Hinds and Rep Pignatelli Regarding Rural Aid (copy attached)

Ken Knox commented on the letter regarding rural aid from the State of Massachusetts for the FY19 budget. He stated that the committee was here to advocate for our towns and children, and to perform our fiduciary responsibility to ensure that our kids receive the best education they can get. Mr. Knox thanked Superintendent Regulbuto and Chris Regan for sending the letter.

Mr. Sears suggested sending another version of this letter that says that the elected officials representing the towns are firmly behind this. He also suggested sending a similar letter to the select board members of the five towns requesting that they also send out letters supporting this.

Ms. Silvers would like to follow up with a letter from the school committee to the representatives and ask our elected officials to get on board.

Mr. Blaugrund moved to authorize a member of the school committee to draft a letter to the representatives and governor's office articulating that we are advocating on behalf of our rural district moving forward with the upcoming budget cycle.

Bonnie Silvers seconded the motion.

Vote: Unanimous

Art Batacchi left the meeting at 7:24 p.m.

Superintendent Regulbuto presented the revenue portion of the FY20 SBRSD budget and Chris Regan presented a review of the Governor's proposed budget regarding FY20 revenue projections. Below is a brief outline of anticipated revenue. (See attached for complete details).

Chapter 70 Funding:

Of the 318 school districts receiving an increase in per pupil Chapter 70 funding, Southern Berkshire, along with 182 other school districts will be receiving minimum aid, which is a \$20 per student increase in Chapter 70 funds. Our total increase of \$13,360 is a .68% increase over last year's Chapter 70 funding.

Regional Transportation Reimbursement:

SBRSD is currently in its second year of our new contract with Massini Bus Company. Because our costs rose significantly at the beginning of the contract, our transportation reimbursement is expected to increase as well. The FY20 Cherry Sheet indicates that we will be receiving \$686,823 in regional transportation funding. This is a \$131,481 increase over FY19 projections. We do not know yet the final figure for reimbursement for FY19.

School Choice:

As of December 2018, SBRSD had 107 students tuitioning in via the School Choice program from ten school districts, and a total of 116 students tuitioning out to seven districts.

We are projected to receive a total of \$640,149 in Chapter 70 revenue for students tuitioned in to SBRSD.



#### Excess and Deficiency Fund:

E&D funds are funds that result from revenues coming in higher and/or expenditures coming in lower than budgeted. These funds once certified by the Department of Revenue are available as a revenue source in the following year's budget. SBRSD's E&D has been certified at \$819,257, which is less than the \$834,501 we would be allowed to keep. This year's E&D figure is \$50,544 higher than the amount certified as of July 1, 2017.

#### Assessments:

Actual assessment figures will not be known until the FY20 budget has been presented to and approved by the school committee and the five member towns.

The power went out and the emergency generators came on. Mr. Knox asked the committee if the meeting should be continued or adjourned. Consensus was to continue the meeting.

### 8. Unfinished Business

#### a. School Committee Meetings in Member Towns

February 14, 2019 – New Marlborough

April 4, 2019 – Monterey

April 25, 2019 – Alford

May 9, 2019 – Sheffield

June 13, 2019 – Egremont

The above dates have been confirmed with all the towns and future meetings will be held in each respective town.

Bonnie Silvers made a motion to rearrange the agenda to address item 10a. and items 15 a.b.c. Dennis Sears seconded the motion. Vote was unanimous.

### 10. Subcommittee Reports

#### a. Policy Subcommittee – D. Sears

First Read

Policy JFABB – Admission of Exchange Students

Mr. Sears stated that this was the presentation of Policy JFABB for the first read only. No action was necessary at this time. He also mentioned that the following policies were not approved for the first read at the last policy meeting.

Policy IE – Organization of Instruction

Policy EEAG – Student Transportation in Private Vehicles

Policy KF and KF-R – Community Use of School Facilities

Policy BEDH – Public Participation at School Committee

Policy BEDH-E – Guidelines for Public Comment

### 15. Business Manager's Report

#### a. Approval of Warrants: January 11 and January 25, 2019

Motion to approve the warrants of January 11 and January 25, 2019 as presented

By: Bonnie Silvers

Second: Marcella Bush

Vote: Unanimous

#### b. Vote to approve payment of prior year invoices. Notice received 12/13/18 of non-payment for softball officiating: Fran McKeever - \$189 and Bob Claffie - \$189

Motion to approve payment of prior year invoices to Fran McKeever for \$189 and Bob Claffie for \$189

By: Dennis Sears

Second: Bonnie Silvers

Vote: Unanimous

c. **Accept Grants and Gifts**

Motion to accept \$500 from Gulotta Brothers, Inc to support academic programs at Mt. Everett School and \$1,200 from MA Cultural Council for STARS Residencies Grant – Mt. Everett Middle and High School and Non-Monetary gift of Photographic Enlarger for the Art Department.

By: Dennis Sears

Second: Bonnie Silvers

Vote: Unanimous

d. **Budget Transfers (see attached)**

Dennis Sears moved to approve the January 31, 2019 budget transfers as presented. Marcella Bush seconded the motion.

Vote was unanimous.

8. b. **Blizzard Bag Program Update** – Not addressed at this meeting

9. **Business with District Member Towns** – not addressed at this meeting

a. Superintendent Regional Roundtable Meeting – February 7, 2019 at 5:30 p.m.

10. **Subcommittee Reports**

b. Curriculum Subcommittee – D. Travis and P. Dufresne – Not addressed

c. SBEF Ad Hoc Subcommittee – D. Sears – Not addressed

d. Community Outreach and Input Subcommittee – B. Silvers – Not addressed

e. Executive Session Review Subcommittee – J. Blaugrund – Not addressed

11. **Chairman's Report** – not addressed

12. **Superintendent's Report** – not addressed

13. **Curriculum & Professional Development Coordinator's Report** – not addressed

14. **Director of Student Services Report** – not addressed

16. **Future Agenda Items**

17. **Adjourn**

Motion to adjourn at 7:51 p.m.

By: Dennis Sears

Second: Bonnie Silvers

Vote: Unanimous

Documents presented at this meeting

- Agenda #1557
- Guidelines for Public Comment (BEDH-E and BEDH)
- Minutes of meeting #1556 – January 10, 2019
- Overnight Field Trip Request – March 7-8, 2019
- Mt. Everett Middle School Module
- Letter to senator Adam Hinds and Representative Pignatelli
- SBRSD Preliminary FY20 Budget Proposal
- Review of Governor's Proposed Budget
- Blizzard Bags
- Policy JFABB – First Read
- Curriculum Report
- Director of Student Services Report
- Warrants of 1-11-19 and 1-25-19
- Grants and Gifts
- Budget Transfers



**ENROLLMENT 2017-2018**

As of	8/1/2018	9/1/2018	10/1/2018	11/1/2018	12/1/2018	1/2/2019	2/1/2019	3/1/2019	4/1/2019	5/1/2019	#####
<b>Undermountain</b>											
Pre-K	14	14	13	-1	15	+2	15		15		
Early K	17	16	-1	16			17	+1			
Kindergarten	30	31	1	31	31		31				
Grade 1	29	29	30	1	30	2	32				
Grade 2	36	35	-1	34	34		35	+1			
Grade 3	43	42	-1	42	42		42				
Grade 4	33	33	32	-1	32		33	+1			
Grade 5	43	41	-2	41	41		42	1	42		
Grade 6	58	55	-3	55	54		55	1	54	-1	
<b>Total UME</b>	<b>303</b>	<b>296</b>	<b>-7</b>	<b>294</b>	<b>-2</b>	<b>+1</b>	<b>299</b>	<b>+2</b>	<b>301</b>	<b>+2</b>	
<b>New Marlborough</b>											
Pre K	7	7	8	1	8		8		8		
Early K	4	3	-1	3	3		3		3		
Kindergarten	11	12	1	12	12		12		13	+1	
Grade 1	8	8	9	9	8	-1	8		8		
Grade 2	19	19	19	19	18	-1	18		18		
Grade 3	11	11	11	11	12	1	12		12		
Grade 4	18	16	-2	16	16		16		16		
<b>Total NMC</b>	<b>78</b>	<b>76</b>	<b>-2</b>	<b>78</b>	<b>2</b>	<b>-1</b>	<b>77</b>	<b>+1</b>	<b>78</b>	<b>+1</b>	
<b>S. Egremont</b>											
Early K	6	10	4	10	10		10		10		
Kindergarten	4	3	-1	3	4		4		4		
<b>Total S.Egremont</b>	<b>10</b>	<b>13</b>	<b>3</b>	<b>13</b>	<b>14</b>	<b>+1</b>	<b>14</b>		<b>14</b>		
<b>Total Elementary</b>	<b>391</b>	<b>385</b>	<b>-6</b>	<b>385</b>	<b>+1</b>	<b>+2</b>	<b>390</b>	<b>+2</b>	<b>393</b>	<b>+3</b>	
<b>Mt Everett</b>											
Grade 7	43	45	2	45	45		43	-2	43		
Grade 8	65	63	-2	63	61	-2	60	-1	59	-1	
Grade 9	52	52	52	52	52		52		52		
Grade 10	51	51	51	51	50	-1	50		50		
Grade 11	56	58	2	57	57		56	-1	56		
Grade 12	44	44	44	42	42	-2	42		42		
<b>Total MSHS</b>	<b>311</b>	<b>313</b>	<b>2</b>	<b>312</b>	<b>307</b>	<b>-3</b>	<b>303</b>	<b>-4</b>	<b>302</b>	<b>-1</b>	
<b>Total all Schools</b>	<b>702</b>	<b>698</b>	<b>-4</b>	<b>697</b>	<b>-1</b>	<b>-1</b>	<b>693</b>	<b>-2</b>	<b>695</b>	<b>+2</b>	

February 8, 2019

To Whom It May Concern,

I am writing on behalf of our daughter, McKinley Piser, who will be 4 in May. I am proposing having her start at Undermountain next year to enter in the Early -K program or the Pre-K program. I understand that she is young for her age but there are a couple of reasons why my husband and I would like to push her into a school setting.

Our other daughter, Madison Piser, is in Kindergarten and she loves it. She is so happy and is learning so much. The one struggle that we have is that she is consistently coming home upset, because her peers are much more ahead of her. It seems as though her peers were given the opportunity to be in a preschool setting prior to kindergarten, which has been beneficial. Unfortunately, Madison did not have this privilege as there were no openings for her to go into for preschool during the time that she was eligible. Because of Madison's experience, I would like to avoid it for McKinley and give her a fair chance and opportunity to be at the same pace as her peers.

My husband and I explored having both of our daughters go into another school district prior to them attending Southern Berkshire Regional School District. While they were both accepted and their spots were secure, we decided to go with Southern Berkshire because we liked that the community was strong and the small class size. We have chosen not to send McKinley to that other district because we would like to keep our girls together.

We are being proactive about this now, so that McKinley has a chance to be accepted into one of the programs above. We are asking that you either waive the age requirement or take the opportunity to speak to my husband and I about this matter. We feel strongly about our daughter's education and feel as though she is more than ready to be with children her age and learn all that she is capable of learning.

We look forward to hearing from you at your convenience.

Respectfully,

John and Janet Piser



Lateral moves on the Unit A Salary Schedule, Effective February 1, 2019							
Teacher	From	Step	Salary	To	Step	Salary	
Neal Barbieri	M	15	\$59,960.00	M9	15	\$62,658.00	
James Berlstein	M42	17	\$75,124.00	M60	17	\$77,002.00	
Marian Dodds	M42	18	\$77,002.00	M60/CAGS	18	\$78,927.00	
JoAnn Gavriety	M42	20	\$80,900.00	M60	20	\$82,922.00	
Kelly MacDonald	M18	7	\$53,741.00	M30	7	\$56,159.00	
Lewis Randall	M42	22	\$84,996.00	M60/CAGS	22	\$87,120.00	
Andrew Rapport	M42	14	\$69,760.00	M60	14	\$71,504.00	
Michelle Raszl	M42	12	\$66,398.00	M60/CAGS	12	\$68,058.00	
Kevin Wolgemuth	M42	16	\$73,291.00	M60	16	\$75,124.00	

# SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT 2019-2020 CALENDAR

Draft 2/11/19

**26 Staff Orientation-All Staff**  
**27 PD - Teachers and ESPs**

**28 First Day for Students**

**3 Days of School**

AUGUST '19						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY '20						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**17-Presidents' Day**  
**17-21 February Vacation**

15 Days of School

**2 Labor Day**  
**13 Half Day for Students**  
**PD for Teachers**

20 Days of School

SEPTEMBER '19						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH '20						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**13 Half Day for Students**  
**County Wide PD Teachers and ESPs**

22 Days of School

**11 Half Day for Students**  
**PD-Teachers and ESPs**  
**14 Columbus Day -No School**

22 Days of School

OCTOBER '19						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL '20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**10 Good Friday**  
**20-24 April Break**

16 Days of School

**5 No School for Students**  
**County Wide Prof Day**  
**Teachers and ESPs**  
**7 Half Day -Elementary Conf**  
**No ESPs**  
**11 Veterans Day - No School**  
**27-29 Thanksgiving Break**

16 Days of School

NOVEMBER '19						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY '20						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**15 Half Day for Students**  
**PD-Teachers Only**  
**25 Memorial Day**

20 Days of School

**23-31 Christmas Break**

15 Days of School

DECEMBER '19						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE '20						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June 12 last day if no snow days  
June 26 with 10 snow days

10 days with no snow days

**1 New Year's Day - No School**  
**17 Half Day for Students**  
**PD - Teachers**  
**20 M.L. King Day**

21 Days of School

JANUARY '20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Teachers = 183 days**    **ESPs = 181 Days**

8/26/19 Full Day -All Staff  
8/27/19 Full Day-Teachers & ESPs  
9/13/19 Half Day - Teachers Only  
10/11/19 Half Day-Teachers & ESPs  
11/5/19 Full Day - Teachers & ESPs  
11/7/19 Half Day-Elem Conf-Teachers Only  
3/13/19 Half Day-Teachers & ESPs  
5/15/19 Half Day-teachers Only

**Dismissal on Half Days is at 11:40 a.m.**



**THE SOUTHERN BERKSHIRE REGIONAL SCHOOL COMMITTEE  
AND  
THE SOUTHERN BERKSHIRE REGIONAL EDUCATION ASSOCIATION, UNIT A  
(TEACHERS)**

**MEMORANDUM OF AGREEMENT  
RE: FAST Bridge Leader – Secondary**

**This MEMORANDUM OF AGREEMENT** is entered into by and between the Southern Berkshire Regional School Committee (hereinafter the “Committee”) and the Southern Berkshire Regional Education Association, Unit A (Teachers) (hereinafter “Unit A”) on the date set forth below.

**WHEREAS**, the Committee and Unit A are parties to a Collective Bargaining Agreement for the period of September 1, 2018 through August 31, 2021 (hereinafter referred to as “the Agreement”) relative to wages, hours and terms and conditions of employment for bargaining unit personnel; and,

**WHEREAS**, the Agreement at Appendix C – Schedule B sets forth a list of certain non-coaching extra duty differentials to be paid to unit members filling such extra duty positions; and,

**WHEREAS**, the bargaining representatives of the Committee and the Association have met and negotiated in good faith over changes to the stipends set forth at Appendix C – Schedule B of the Collective Bargaining Agreement;

**NOW, THEREFORE**, in consideration of mutual promises and covenants, the Parties hereto agree as follows:

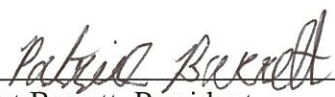
1. Effective February 15, 2019, Appendix C – Schedule B of the Agreement is amended to include the FAST Bridge Leader – Secondary Position with an annual stipend of \$1,900.
2. The terms of this Agreement shall establish no precedent or past practice between the Parties and shall be without prejudice to either Party’s position at subsequent negotiations.
3. The terms of this Agreement shall be subject to ratification by the Parties.

**WHEREFORE**, the Parties have caused this **MEMORANDUM OF AGREEMENT** to be executed by their duly-authorized representatives.

**For the Southern Berkshire Regional  
School Committee:**

**For the Southern Berkshire Regional  
Education Association, Unit A:**

By: \_\_\_\_\_  
Ken Knox, Chair  
Duly Authorized

  
\_\_\_\_\_  
Pat Barrett, President  
Duly Authorized

Dated: \_\_\_\_\_

Dated: 2/15/2019

**THE SOUTHERN BERKSHIRE REGIONAL SCHOOL COMMITTEE  
AND  
THE SOUTHERN BERKSHIRE REGIONAL EDUCATION ASSOCIATION, UNIT A  
(TEACHERS)**

**MEMORANDUM OF AGREEMENT  
RE: FAST Bridge Leader – Elementary**

**This MEMORANDUM OF AGREEMENT** is entered into by and between the Southern Berkshire Regional School Committee (hereinafter the “Committee”) and the Southern Berkshire Regional Education Association, Unit A (Teachers) (hereinafter “Unit A”) on the date set forth below.

**WHEREAS**, the Committee and Unit A are parties to a Collective Bargaining Agreement for the period of September 1, 2018 through August 31, 2021 (hereinafter referred to as “the Agreement”) relative to wages, hours and terms and conditions of employment for bargaining unit personnel; and,

**WHEREAS**, the Agreement at Appendix C – Schedule B sets forth a list of certain non-coaching extra duty differentials to be paid to unit members filling such extra duty positions; and,

**WHEREAS**, the bargaining representatives of the Committee and the Association have met and negotiated in good faith over changes to the stipends set forth at Appendix C – Schedule B of the Collective Bargaining Agreement;

**NOW, THEREFORE**, in consideration of mutual promises and covenants, the Parties hereto agree as follows:

1. Effective February 15, 2019, Appendix C – Schedule B of the Agreement is amended to include the FAST Bridge Leader – Elementary Position with an annual stipend of \$1,900.
2. The terms of this Agreement shall establish no precedent or past practice between the Parties and shall be without prejudice to either Party’s position at subsequent negotiations.
3. The terms of this Agreement shall be subject to ratification by the Parties.

**WHEREFORE**, the Parties have caused this **MEMORANDUM OF AGREEMENT** to be executed by their duly-authorized representatives.

**For the Southern Berkshire Regional  
School Committee:**

**For the Southern Berkshire Regional  
Education Association, Unit A:**


By: \_\_\_\_\_  
Ken Knox, Chair  
Duly Authorized

  
\_\_\_\_\_  
Pat Barrett, President  
Duly Authorized

Dated: \_\_\_\_\_

Dated: 2/15/2019





**Blizzard Bags**

What are they and should we plan for them in the SBRSD

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**The Why?**

Two main factors in considering a move to Blizzard Bags:

- Mandatory hours and days of school
- The increasing number of weather related cancellations

ALPINE SKI HOUSE 2

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**MA DESE MANDATES FOR TIME ON LEARNING**

MA General Law, CMR 27.06 states:

the school is providing at least 180 days for students

- 900 hours for elementary schools
- 990 hours for secondary schools
- 425 hours for kindergarten

ALPINE SKI HOUSE

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<b>MA DESE STATES THAT</b>	<ul style="list-style-type: none"><li>• If the 180 days + hours mandates are not met within the framework of a traditional school year several things are happening across the state.</li><li>• Days may be taken out of the annual spring break.</li><li>• Cancellation of traditional long weekends.</li><li>• The school year may extend into July.</li></ul>
<ul style="list-style-type: none"><li>• School districts can approve locally the use of "Blizzard Bags" or E-Learning Days to count towards their hours of instruction.</li><li>• As the number of snow days increases the traditional school year extends.</li><li>• While possible to go past the end of the fiscal year it is not advisable.</li></ul>	

ALPINE SKI HOUSE 4

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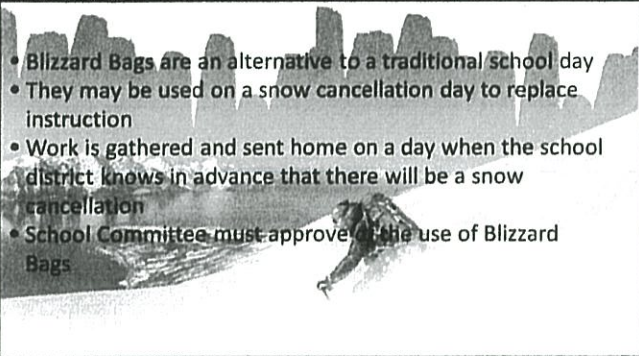
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- Blizzard Bags are an alternative to a traditional school day
- They may be used on a snow cancellation day to replace instruction
- Work is gathered and sent home on a day when the school district knows in advance that there will be a snow cancellation
- School Committee must approve the use of Blizzard Bags

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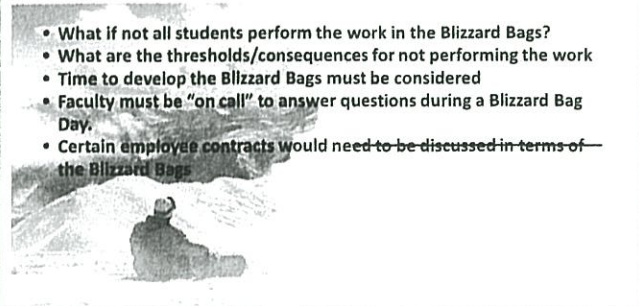
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**Potential challenges to consider**



- What if not all students perform the work in the Blizzard Bags?
- What are the thresholds/consequences for not performing the work
- Time to develop the Blizzard Bags must be considered
- Faculty must be "on call" to answer questions during a Blizzard Bag Day.
- Certain employee contracts would need to be discussed in terms of the Blizzard Bags

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**Proposed new version of JFABB - ADMISSION OF FOREIGN STUDENTS**

The School Committee may grant approval for non-US residents to attend district schools through programs under whose sponsorship foreign students will reside in the district. The School Committee will also, as part of such approval, determine whether such students will be admitted with no tuition or under tuition amounts approved by the School Committee.

# Southern Berkshire Regional School

## District Curriculum Report

2.14.19

### **STRATEGIC**

This month begins planning for SY 19-20 in terms of curriculum, instruction, and professional development. Curriculum in the areas of mathematics and science have been reviewed and ordered. Additionally, the roll out of our FASTBridge formative assessment system has begun. A team from Undermountain Elementary visited the Pittsfield Public Schools on 1.23.19 to view how the assessment system is utilized during an open test window. The early feedback on the visit was positive. The entire district underwent a webinar training on FASTBridge on 1.18.19 as well. Moving forward we will begin the process of opening the test window ourselves and moving through an iteration of the testing cycle.

### **OPERATIONAL**

Our work on reviewing and fine tuning the Mt. Everett Program of Studies continued this past month. I have met with department heads and secondary administration to ascertain what aligning our coursework more closely with the MASSCore curriculum will do for our students. This discussion could have schedule implications as well. The Mt. Everett guidance counselors are reviewing different programs of study and visiting several schools in order to glean best practices to incorporate into our course work.

Further we have contracted with Dr. Chris Weber in order to better align our Response to Intervention (RTI) protocols to research based best practices. Dr. Weber has worked in both the Los Angeles and Chicago public school systems and is a recognized leader in RTI implementation. Dr. Weber will be working with our RTI leadership teams on 3.8.19 in the morning and our entire faculty in the afternoon.



# SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT

ALFORD • EGREMONT • MONTEREY • NEW MARLBOROUGH • SHEFFIELD

## OFFICE OF STUDENT SERVICES

**Sandra Hubbard - Director**

P.O. Box 326 - Sheffield, Massachusetts 01257

Phone (413) 229-8265

Fax (413) 229-7863

February 14, 2019

To: Superintendent Regulbuto, School Committee Members, and the SBRSD School Community

From: Sandi Hubbard, Director of Student Services

Re: February 14, 2019 Director's Report for School Committee Meeting

Hello!

Please join me in wishing our colleague, School Adjustment Counselor Susan Happ, all the best in her retirement. Susan leaves us after 33 years of service and her last day was January 31st. Over the course of the years, she has been committed to providing students, families, and staff with programs and support that go way beyond the scope of her position. Susan was recognized by the students and staff at a gathering on January 30th during the Character Assembly. Thank you so much for everything, Susan! You will be greatly missed!

A Special Education Parent Advisory Council (SEPAC) meeting is being scheduled for early March. All families are welcome and we will be working on developing binders that contain information that can be helpful to parents as they work with the schools to support their children. This should be a very informative and productive meeting. The SEPAC leadership will be sending out more details very soon.

We are reviewing last year's budget and this year's needs. Beyond the general budget, special education grants support our programming. The IDEA 240 is a federal grant that we receive each year and typically is used for individual student program placements. In FY19, we received \$262,000 and anticipate a similar allotment in FY20. We will share more information at upcoming finance meetings.

Have a great weekend and stay warm!

Respectfully submitted,

Sandi

BUSINESS ADMINISTRATOR'S REPORT  
February 14, 2019

**15a. Approval of Warrants**

FY19 WARRANTS SIGNED				
WARRANT SUB-COMMITTEE MEETING, 2-8-19				
	Date	Voucher #	Total Amount:	General Fund Amount:
Manual Warrant	1/31/2019	1305	\$ 207,661.91	\$ 207,632.64
Health Insurance Warrant				
Vendor Warrant	2/8/2019	1402	\$ 433,800.09	\$ 352,494.97
P-Card Warrant	11/30/2018	1106	\$ 8,434.05	\$ 7,014.88
Payroll Warrant	1/3/2019		\$ 350,724.12	\$ 332,828.19
Payroll Warrant	1/17/2019		\$ 367,431.33	\$ 346,286.65
Payroll Warrant	1/31/2019		\$ 389,806.28	\$ 367,094.52
			\$ 1,757,857.78	\$ 1,613,351.85

**15b. Vote to approve payment of prior year invoices**

Notice received 1/8/19 of non-payment of Teacher's Discovery 5/17/18 invoice

Teacher's Discovery: \$177.18

**15c. Accept Grants and Gifts**

ACCEPTANCE OF FY19 GRANTS AND GIFTS					
SCHOOL COMMITTEE MEETING, 2-14-19					
NOTE: Highlighted items are being presented to the School Committee for approval.					
GIFTS	DONOR	AMOUNT	PURPOSE	APPROVED	DATE APPROVED
	Anonymous	\$ 2,600	Mt. Everett August 30, 2018 speaker, speaker lodging, and cookout	YES	8/16/2018
	Covestro	\$ 5,000	Support for the SBRSD STEM program	YES	9/13/2018
	Anonymous	\$ 610	Faculty luncheon	YES	11/29/2018
	Old Parish Church	\$ 725	Discretionary, in a way that all District Elementary School children will have an opportunity to benefit	YES	1/10/2019
	Gulotta Brothers Inc.	\$ 500.00	To support academic programs at Mt. Everett School	YES	1/31/2019
	Karebear Foundation	\$ 2,500	To assist students who need financial support in order to be able to participate in the SBRSD school program, to aid in the student's educational, athletic or social well-being - \$1,875 for Middle and High Schools; \$625 for Elementary schools		
<b>GIFTS</b>		<b>\$ 11,935</b>			



NON-MONETARY GIFTS					
	Ben Berman		Photographic Enlarger for the Art Department	YES	1/31/2019
GRANTS	FUNDER	AMOUNT	PURPOSE		
	Department of Energy Resources (DOER)	\$ 111,796	Fund adjustments to pellet boiler system to meet new emissions and metering requirements. This work will allow us to receive alternative energy credits.	YES	8/16/2018
	DESE - SPED Early Childhood (262)	\$ 7,443	SPED early childhood education - Behavioral Supports	YES	9/13/2018
	DESE - SPED IDEA 94-142 (240)	\$ 262,090	Out-of-District Tuition, Professional Development, 1:1 Nurse	YES	10/25/2018
	DESE - TITLE I (305)	\$ 194,531	Assistance to district to help ensure that all children meet challenging state academic standards. Funding is based primarily on census poverty estimates.	YES	10/25/2018
	DESE - TITLE IIA (140)	\$ 33,394	Teacher Quality - mentoring, professional development	YES	10/25/2018
	DESE - TITLE IV-A (309)	\$ 13,828	Safety supplies, Professional Development, Technology - Supplemental resources to build capacity to help ensure that all students have equitable access to high quality educational experiences.	YES	10/25/2018
	DESE - CONNECTING ACTIVITIES	\$ 3,500	Supports college and career readiness for all students. Connects schools and businesses by providing structured work-based learning experiences that support both their academic and employability skill attainment.	YES	10/25/2018
	MA DEPT OF PUBLIC HEALTH - ESSENTIAL SCHOOL HEALTH SERVICES	\$ 3,000	Nurses' training, supplies	YES	10/25/2018
	COLLEGE CLUB	\$ 575	Commercial Design Studio Service Project (Culinary)	YES	11/29/2018
	DESE - PERKINS (400)	\$ 14,286	Vocational classroom supplies, travel/conference	YES	11/29/2018
	MA Cultural Council	\$ 2,700	STARS Residencies Grant - NMC	YES	1/10/2019
	MA Cultural Council	\$ 2,500	STARS Residencies Grant - UME	YES	1/10/2019
	MA Cultural Council	\$ 2,300	STARS Residencies Grant - South Egremont School	YES	1/10/2019
	MA Cultural Council	\$ 1,200	STARS Residencies Grant - Mt. Everett Middle and High School	YES	1/31/2019
	Berkshire Health Group	\$ 2,000	Wellness activities for SBRSD employees		
	<b>GRANTS</b>	<b>\$ 655,143</b>			

**15d. Budget Transfer Requests**

<b>BUDGET TRANSFER REQUESTS</b>			
<b>FEBRUARY 13, 2019 SCHOOL COMMITTEE MEETING</b>			
		<b>TRANSFER OUT</b>	<b>TRANSFER IN</b>
<b>FUNCTION</b>			
2410	Textbooks	\$ (660)	
2415	Instructional Materials		\$ 660
		<b>\$ (660)</b>	<b>\$ 660</b>
			\$ -