

SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT

**PUBLIC HEARING ON FY'21 DISTRICT
OPERATING, TRANSPORTATION & CAPITAL BUDGETS**

Mt. Everett Library, 491 Berkshire School Road, Sheffield, MA

Thursday, March 5, 2020

5:00 p.m.

A g e n d a

1. Welcome / Call to Order – Jane Burke, Chair, SBRSD School Committee
2. Overview of FY'21 Operating, Transportation, and Capital Budgets – Superintendent Beth Regulbuto, with Dennis Sears, Chair, and Members of the SBRSD Finance Subcommittee
3. Overview of Assessments to District Towns
4. Comments and Questions from Town Officials / Audience Members
5. Adjourn

SCHOOL COMMITTEE MEETING #1,577

Thursday, March 5, 2020

(Ten minutes following the Public Hearing; to begin no earlier than 6:00 p.m.)

A g e n d a

All interested members of the public are invited to attend.

[The listing of matters is those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.]

1. **Call to Order**
2. **Standing Reports**
 - a. Approval of the following minutes:
 - School Committee Meetings #1576
 - Special School Committee Meeting of December 3, 2019
 - Special School Committee Meeting of February 24, 2020
 - b. Enrollment
 - c. Miscellaneous Correspondence
3. **Student Representative Report**
4. **Public Comment**
5. **New Business**
6. **Unfinished Business**
7. **Subcommittee Reports**
 - a. Finance Subcommittee– D. Sears
 - b. Policy Subcommittee – D. Sears
Second Reading of the following Policies. Vote Required

IC/ICA – School Year/School Calendar
ID – School Day
IE – Organization of Instruction
IGA – Curriculum Development
IGD – Curriculum Adoption
IHAM – Health Education
IHB – Special Instructional Programs and Accommodations
IHBEA – English Language Learners
JC – Attendance Areas

Vote to remove the following policies that have been withdrawn by MASC:

IHA – Basic Instructional Program
JLD – Guidance Program
JP – Student Gifts and Solicitations

- c. Building, Grounds and Technology Subcommittee – A. Batacchi
- d. Curriculum Subcommittee – D. Travis
- e. Executive Evaluation Subcommittee – D. Travis
- f. Community Outreach and Input Subcommittee – B. Silvers

8. **Chairman’s Report**

9. **Superintendent’s Report**

10. **Curriculum & Professional Development Coordinator’s Report**

11. **Director of Student Services Report**

12. **Business Manager’s Report**

- a. Approval of Warrants: February 21, 2020
- b. Vote to Accept Grants and Gifts
- c. Budget Transfers

13. **Future Agenda Items**

14. **Adjourn**

Next School Committee Meetings:

March 12, 2020

April 2, 2020

April 30, 2020

May 21, 2020

June 18, 2020

The SBRSD shall post all School Committee and Subcommittee meetings on its website (<http://www.sbrsd.org/school-committee.html>) in compliance with Open Meeting Law and pursuant to the regulations of the Massachusetts Attorney General's Office 940 CMR 29.03(4). Please visit the SBRSD's website for all meeting information. All approved meeting minutes of the SBRSD school committee are posted on the district's website on the school committee page.

Southern Berkshire Regional School District does not discriminate on the basis of age, race, color, sex, gender identity, religion, national origin, sexual orientation, disability or homelessness.

School Committee: Jane Burke, Art Batacchi, Jeffrey Blaugrund, Dennis Sears, Maryellen Brown, Marcella Bush, David Travis, Bonnie Silvers – arrived at 6:08 p.m.

Absent: Jon Bruno, Danile Kelly

Administrators: Beth Regulbuto, Jesse Carpenter, Chris Desjardins

Press: CTSB TV, Ted Remsnyder-Berkshire Record

Others: Austin Murray

1. Call to Order

Jane Burke, Chair, called meeting #1576 to order at 6:01 p.m.

2. Executive Session

Motion to enter executive session pursuant to M.G.L. c. 30A, s. 21(a) (2) to conduct contract negotiations with nonunion personnel (Superintendent of Schools) and to reconvene in Open Session.

By: Jeffrey Blaugrund

Second: Marcella Bush

Roll Call Vote. Jane Burke – Yes, Art Batacchi – Yes, Jeffrey Blaugrund – Yes, Dennis Sears – Yes, Maryellen Brown – Yes, Marcella Bush – Yes, David Travis – Yes

School Committee reconvened in open session at 7:05 p.m.

Jane Burke moved to amend the agenda to move Item 15 – Business Manager’s Report to the top of the meeting

15. Business Manager’s Report

a. Approval of Warrants: February 7, 2020

Motion to approve the payroll and accounts payable warrants as presented.

By: Dennis Sears

Second: Art Batacchi

Vote: Unanimous

b. Accept Grants and Gifts – None

c. Budget Transfers

Motion to approve the budget transfers of \$7,200 as presented.

By: Dennis Sears

Second: Jeffrey Blaugrund

Vote: Unanimous

d. Chris informed the school committee that the Excess & Deficiency Fund as of July 1, 2019 had been filed and approved in the amount of \$469,389.

Chris left the meeting.

3. **Standing Reports**

- a. Approval of Minutes of School Committee Meeting #1575 of January 30, 2020

Motion to approve the school committee meeting minutes #1575 as presented

By: Marcella Bush

Second: Art Batacchi

Vote: Jane Burke, David Travis, Marcella Bush – Abstain (3); Yes (5).

- b. Enrollment

Superintendent Regulbuto stated that overall enrollment was at 686 as of February 1, 2020, up by three students from January 2, 2020.

- c. Miscellaneous Correspondence - None

4. **Student Representative Report**

Austin Murray, Junior Class President reported on student activities: Seniors are running a Candy Gram Fundraiser, Wrestling, Expo Night (Grades 6-8); Middle School Dance put on by the Sophomore class.

5. **Student Spotlight**

Jack Carpenter reported on the ADL World of Difference training that has been ongoing with Monument Mountain and Lenox. These students are involved in training focusing on bias and making the schools a more positive place to be in.

6. **Public Comment – None**

Motion to approve moving Item 8. Unfinished Business before Item 7. New Business

By: Jeffery Blaugrund

Second: David Travis

Vote: Unanimous

8. **Unfinished Business**

- a. Student Representative to School Committee

Bonnie Silvers had met with Principal Jesse Carpenter to develop a plan on how the process of student representation to the school committee will take place. The plan that was discussed is as follows:

- Put together a team consisting of one representative from each grade (8-12) that would form a committee.
- They would all be encouraged to attend school committee meetings but would rotate who would sit in at a school committee meeting.
- Elections would be held in the fall.
- Each month a different student representative would attend meetings.
- Jesse Carpenter will meet with John Hammill, Head of the Social Studies Department. John would then meet with his team to develop a plan.
- The school committee will need to put together a statement of what the role of the student representative is. This would be distributed through the secondary school.
- Get out information this year for the election in the fall. Jesse will send home a notice to families and an article would be put in the Bold Eagle.
- School committee will generate a statement for the media and information will be posted on our website.
- If this is approved tonight, Jesse will meet with John Hammill to lay out the steps.
- It was agreed that the student spotlight agenda item will remain.

- The student representative will be given the opportunity to attend any subcommittee meetings if they choose to.
- The school committee will establish a vision for this student group, such as, do we want it to be something where students gather concerns and bring them to us, or are we looking at overall increasing awareness of what the school committee does.
- Help to encourage student involvement in the whole area of citizenship.

There was general discussion regarding the above.

Motion for the school committee to approve the plan that was laid out for moving ahead with establishing a student representative to the school committee.

By: Bonnie Silvers

Second: Jeffrey Blaugrund

Vote: Unanimous

7. **New Business**

- Vote to approve the FFA Overnight Field Trip to attend the Massachusetts State Convention (March 18 – 20, 2020)
 Motion to approve the FFA Overnight Field Trip to attend the Massachusetts State Convention from March 18 – 20, 2020
 By: Bonnie Silvers
 Second: David Travis
 Discussion: None
 Vote: Unanimous
- Vote to Approve Lateral Movements on the Unit A Salary Schedule, Effective February 1, 2020
 Motion that the school committee approve the lateral movements on the Unit A salary schedule, effective February 1, 2020 for Christine Foster from B to B15 and Timothy Schwartz from M to M9.
 By: David Travis
 Second: Jeffrey Blaugrund
 Discussion: None
 Vote: Unanimous
- Calendar for school year 2020-2021
 Motion that the school committee approve the academic school calendar for 2020-2021 as presented.
 By: Jeffrey Blaugrund
 Second: Bonnie Silvers
 Discussion: None
 Vote: Unanimous
- Bullying Plan – Vote Required
 Beth informed the school committee that this plan has been in place in the district as far as 2007 and that we are required by law to update it every two years. The goal is to ensure that our policies and practices align. This plan was presented at our Coordinated Program Review (now called Tiered Focus Monitoring). The administrative team went through the plan to make sure that all the forms we use have the appropriate information. We will be uploading the updated information in April for a May deadline. Policy and handbooks will also be updated based on this. Questions followed. Jeffrey Blaugrund suggested that Undermountain Elementary Anti-Bullying Hotline be changed to Elementary hotline.

Motion that the school committee adopt the revised Southern Berkshire Bullying Prevention/ Intervention and Education Plan.

By: Jeffrey Blaugrund
Second: David Travis
Vote: Unanimous

f. Approval of Superintendent Contract

Jane Burke, Chair, reported that the school committee had agreed to renew the Superintendent's contract for three years.

Motion to approve the three-year contract for Superintendent Regalbuto, effective July 1, 2020 to June 30, 2023 with the amendment as noted.

By: Dennis Sears
Second: Jeffrey Blaugrund
Discussion: None
Vote: Unanimous

9. **Business with District Member Towns**

a. Update on the Formation of the Regional School Planning Board

Jane Burke informed the committee that there is a Regional School Planning Board meeting on March 7th in Stockbridge.

10. **Subcommittee Reports**

a. Policy Subcommittee – D. Sears

First Reading

- I. IC/ICA – School Year/School Calendar
- II. ID – School Day
- III. IE – Organization of Instruction
- IV. IGA – Curriculum Development
- V. IGB – Support Services
- VI. IGD – Curriculum Adoption
- VII. IHAM – Health Education
- VIII. IHB – Special Instructional Programs and Accommodations
- IX. IHBEA – English Language Learners
- X. JB – Equal Educational Opportunities
- XI. JC – Attendance Areas
- XII. JCA – Assignment of Students to School
- XIII. JEB – Entrance Age

Second Reading – Vote Required

Motion to approve Policy BEDG – Minutes of Meeting as presented

By: Dennis Sears
Second: David Travis
Vote: Unanimous

Motion to approve Policy EFD – Meal Charges as presented

By: Dennis Sears
Second: Art Batacchi
Vote: Unanimous

Motion to approve Policy JJF – Student Activities Accounts as presented

By: David Travis
Second: Art Batacchi
Vote: Unanimous

Motion to approve Policy JBB – Educational Equity as presented

By: Art Batacchi

Second: David Travis

Vote: Unanimous

Motion to approve Policy JFABD – Homeless Students Enrollment Rights and Services as presented

By: David Travis

Second: Bonnie Silvers

Vote: Unanimous

Motion to approve the following policies as presented

JFABE – Educational Opportunities for Military Children

JFABEE – Admission of Children of Out of State Employees in SBRSD (Note: not really new, just renumbered because of a new MASC one that had the same number, JFABE)

JFABF – Educational Opportunities for Children in Foster Care

By: David Travis

Second: Jeffrey Blaugrund

Vote: Unanimous

b. Building, Grounds & Technology Subcommittee – A. Batacchi – nothing to report

c. Finance Subcommittee – D. Sears – nothing to report

d. Curriculum Subcommittee – D. Travis

This subcommittee met about a month ago, discussed MCAS, GoMath and professional development surrounding GoMath. Also discussed the Pathways.

e. Executive Evaluation Subcommittee – D. Travis – nothing to report

f. Community Outreach and Input Subcommittee – B. Silvers

Bonnie reported that the subcommittee had met and the following motions were made:

Motion that the full school committee have the community outreach subcommittee draft a letter to the wider community in support of the FY21 budget.

By: Bonnie Silvers

Second: Jeff Blaugrund

Vote: Unanimous

Motion that the full School Committee recommend a funded public relations position be included in the upcoming budget with the goal of increasing enrollment through strategic communications, to include regular media pitches, writing stories of and communication to alumni, all constituents and getting SBRSD's message out to the greater community.

By: Bonnie Silvers

Second: Jeffrey Blaugrund

Discussion ensued. Jeff and Bonnie both explained why this motion was made. We need to increase publicity for our school, the Superintendent does not have the time to spend on this and we need a person to be able to report out of all the activities at our district.

Beth – without seeing the budget she cannot make a decision at this time. Having to make a choice between a program, an educational person and PR, she does not see going with this.

Bonnie – This subcommittee is asking the full school committee to put forward this position in the budget. Dennis if we put some seed money into this there are people in our community to

participate and who have the skills and talents to do this. Beth again stated that she does not have the budget numbers and is reluctant to go forward.

Vote: Unanimous.

11. Chairman's Report

Jane Burke reminded the school committee of the February 24th Special School Committee meeting where they will be working on self-evaluations and the School Committee Handbook.

12. Superintendent's Report

Beth thanked the school committee for the vote of confidence and their hard work in putting together her contract.

- The Director of Curriculum and Professional Development position will become a part time position till the end of this school year. The Admin Team has recommended Dr. Lyn, the Assistant Elem Principal take on the role as part time Director of Curriculum and PD. She will still be a part time Assistant Elementary Principal.
- We were awarded the Massachusetts Project Lead the Way Grant for \$25,000 which will enable us to add a class at each level in the middle school over 3 years.
- Student Opportunity Act. According to the Joint Committee on Education, this Act makes an unprecedented, new \$1.5 billion investment in public education in an attempt to ensure that public schools have adequate resources to provide a quality education to students regardless of zip code or income level. We are required to prepare a 3-year evidence-based plan due to DESE by 11:59 p.m. on April 1, 2020. We will need to complete the short form. The community needs to be involved with the process. Might have to schedule something after budgets to deal with this. The school committee will need to vote to approve the plan.

13. Curriculum & Professional Development Coordinator's Report - None

14. Director of Student Services Report – None

16. Future Agenda Items - None

17. Adjourn

Motion to adjourn the meeting at 8:54 p.m.

By: Jeffrey Blaugrund

Second: David Travis

Vote: Unanimous

Documents presented at this meeting:

- *Agenda #1576*
- *Minutes of meeting #1575*
- *Student Enrollment*
- *FFA Overnight Field Trip*
- *Lateral Moves – February 1, 2020*
- *2020-2021 School Calendar*
- *Excess and Deficiency Certification*
- *SBRSD Bullying Prevention and Educational Plan*
- *Policies – First Read*
- *Policies – Second Read*
- *Warrants*
- *Budget Transfers*

Eagles Loft, 491 Berkshire School Road, Sheffield, Ma
December 3, 2019
Special School Committee Meeting

Committee Members Present: David Travis, Bonnie Silvers, Jonathan Bruno, Jeffrey Blaugrund, Dennis Sears, Bonnie Silvers, Art Batacchi, Danile Kelly, Jane Burke

Absent: Marcella Bush, Mary Ellen Brown

Administrators: Beth Regulbuto

Presenter: Liz Lafond (MASC)

1. Meeting called to order at 5:00 p.m.
2. Workshop Meeting
 - a. Open Meeting Law training led by Liz Lafond using power point with questions and answer period.
Topics of particular interest: contract negotiation minutes, future agenda items, committee report listing on the agenda, public comment parameters.
 - b. School Committee Goals.
Ms. Lafond helped to guide the open-ended discussion on what goals to work on and how to tie them to the superintendent goals.
Possible goals discussed: Community Engagement (Communication), Roles of the School Committee Members Document/Handbook (for self and public). Liz will provide exemplars to share. General enthusiasm for creating a school committee handbook to define the roles and responsibilities of the school committee for a varied audience including recruiting and orientation of new members. Discussion of how it will get done and when.

Motion to Adjourn at 7:08 p.m.

By: Bonnie Silvers,

Second: David Travis

Vote: Unanimous

Eagles Loft, 491 Berkshire School Road, Sheffield, MA

February 24, 2020

Special School Committee Meeting

Committee Members Present: David Travis, Jonathan Bruno, Jeffrey Blaugrund, Dennis Sears, Art Batacchi, Marcella Bush, Mary Ellen Brown, Jane Burke

Absent: Danile Kelly and Bonnie Silvers

Administration: Beth Regulbuto

Presenter: Liz Lafond (MASC)

1. Meeting called to order at 6:08 pm

Motion: Change order of agenda to put executive session as number 1 and then proceed

By: Dennis Sears

Second: Jonathan Bruno

Vote: Unanimous

Motion: Pursuant to Purpose 1 of the Open Meeting Law (M.G.L. c.30A, §21(a)(1)), to consider Open Meeting Law complaints against a public officer, namely the members of the School Committee, such complaints having been filed with the Office of the Attorney General by Jennifer Brown and to reconvene in open session.

By: Dennis Sears

Second: Jonathan Bruno

Roll Call Vote: David Travis-Yes, Jonathan Bruno-Yes, Jeffrey Blaugrund-Yes, Dennis Sears-Yes, Art Batacchi-Yes, Marcella Bush-Yes, Mary Ellen Brown-Yes, Jane Burke-Yes

Motion to adjourn from Executive Session at 6:12p.m.

By: Dennis Sears

Second: Jonathan Bruno

Roll Call Vote: David Travis-Yes, Jonathan Bruno-Yes, Jeffrey Blaugrund-Yes, Dennis Sears-Yes, Art Batacchi-Yes, Marcella Bush-Yes, Mary Ellen Brown-Yes, Jane Burke-Yes

Reconvened in open session at 6:22 p.m.

2. Workshop Meeting

a. Self-Evaluation – Led by Liz Lafond and Jane Burke. First time committee has done this process. Discussion of how to use the results of the survey sent out by Ms Lafond since only 5 members responded.

Motion: Reopen survey so more can respond and revisit results after budget is passed

By: David Travis

Second: Jeffry Blaugrund

Vote: Unanimous

b. School Committee Handbook – Ms Lafond spoke about the handbook becoming more popular as there is increased turnover in school committee. She presented three samples from other districts as models to consider. Discussion touched on desired type of handbook for SBRSD

- i. Style
- ii. Everything in one place
- iii. Warm and friendly
- iv. Pertinent policy available
- v. FAQ –separate document for community at large

Motion: Speak to request whether Bonnie Silvers will do initial draft of an SBRSD version of the Belchertown school district handbook in google doc and if she is unable to do it have Jonathan Bruno do it.

By: Dennis Sears

Second: David Travis

Vote: Unanimous.

Motion: to create an Ad Hoc Subcommittee of three members and an alternate to create a draft of the handbook

By: Jeffrey Blaugrund

Second: Jonathan Bruno

Vote: Unanimous

Motion: Any school committee member can act as an alternate

By Dennis Sears

Second: Art Batacchi

Discussion- Liz Lafond said that is unwise because you need continuity in the work. She said since that by law, the chair can be the built in alternate for any meeting that might be preferable. To allow all members to participate suggesting can be submitted to the superintendent who will send them on to the committee.

Vote: Unanimous no. The motion failed.

Motion to Adjourn at 7:30 p.m.

By: David Travis

Second: Jeffrey Blaugrund

Vote: Unanimous

ENROLLMENT 2019-2020

As of	8/1/2019	9/1/2019	10/1/2019	11/1/2019	12/1/2019	1/2/2020	2/1/2020	3/1/2020	4/1/2020	5/1/2020	#####		
Undermountain													
Pre-K	24	24	21	-3	21	21	23	2	23				
Early K	11	13	2	3	16	17	17		17				
Kindergarten	28	29	1	29	0	29	29		29				
Grade 1	29	30	1	30	0	30	30		30				
Grade 2	28	29	1	28	-1	28	28		27	-1			
Grade 3	37	38	1	37	-1	36	-1	35	35				
Grade 4	40	42	2	42	0	42	42		40	-2			
Grade 5	46	45	-1	44	-1	43	43		43				
Total UME	243	250	7	247	-3	246	-1	245	-1	247	2	244	-3
New Marlborough													
Pre K	11	11	11	0	11	11	10	-1	9	-1	9		
Early K	4	6	2	6	0	6	6		6		6		
Kindergarten	10	11	1	11	0	11	11		10	-1	10		
Grade 1	16	16	16	0	16	16	16		16		15	-1	
Grade 2	4	5	1	5	0	5	5		5		5		
Grade 3	16	17	1	18	1	18	19	1	19		19		
Grade 4	10	12	2	12	0	11	-1	11	11		11		
Total NMC	71	78	7	79	1	78	-1	78	-2	76	-2	75	-1
S. Egremont													
Early K	0	0	0	0	0	0	0		0		0		
Kindergarten	11	9	-2	9	0	9	9		9		9		
Total S.Egremont	11	9	-2	9	0	9	9		9		9		
Total Elementary	325	337	12	335	-2	333	-2	332	-1	332		328	-4
Mt Everett													
Grade 6	42	40	-2	39	-1	39	39		39		39		
Grade 7	51	55	4	54	-1	54	56	1	56		55	-1	
Grade 8	40	41	1	42	1	41	41		41		42	1	
Grade 9	56	56		55	-1	55	55		55		55		
Grade 10	53	50	-3	50	0	50	52	2	53	1	54	1	
Grade 11	50	50		51	1	52	52		52		53	1	
Grade 12	55	57	2	57	0	57	56	-1	58	2	56	-2	
Total MSHS	347	349	2	348	-1	349	1	351	2	354	3	354	
Total all Schools	672	686	14	683	-3	682	-1	683	+1	686	3	682	-4

IC/ICA - SCHOOL YEAR/SCHOOL CALENDAR

The school calendar for the ensuing year will be prepared by the Superintendent and submitted to the School Committee for approval annually. The number of days or instructional hours scheduled for the school year will be determined in accordance with the following standards set by the Massachusetts Board of Elementary and Secondary Education:

1. The School Committee shall schedule a school year which includes at least 185 school days for each school in the District.
2. Elementary school will operate for a minimum of 180 days. Schools shall ensure that every elementary school student is scheduled to receive a minimum of 900 hours per school year of structured learning time, as defined in regulation. Time which a student spends at school breakfast and lunch, passing between classes, in homeroom, at recess, in non-directed study periods, receiving school services, and participating in optional school programs shall not count toward meeting the minimum structured learning time requirement for that student.
3. Secondary schools will operate for a minimum of 180 days. Schools shall ensure that every secondary school student is scheduled to receive a minimum of 990 hours per school year of structured learning time, as defined in regulation. Time which a student spends at school breakfast and lunch, passing between classes, in homeroom, at recess, in non-directed study periods, receiving school services, and participating in optional school programs shall not count toward meeting the minimum structured learning time requirement for that student.

For the information of staff, students, and parents/guardians, the calendar will set forth the days schools will be in session; holidays and vacation periods; in service days; and parent conferences.

SOURCE: MASC April 2019

LEGAL REFS.: M.G.L. 4:7; 69:1G; 71:1; 71:4; 71:4A; 71:73; 136:12

603 CMR 27.00,

NOTE: When a policy covers two topics that appear consecutively in the classification system, the codes and headings can be combined, as shown at the top of this page.

The category "School Year" is designed for policies about the year for students, rather than the working year for teachers and other staff members.

ID - SCHOOL DAY

The length of the school day is established in the collective bargaining agreements with the various school unions. The specific opening and closing times of the schools will be recommended by the Superintendent and set by the Committee.

The Superintendent is authorized to make minor changes in opening and closing times to simplify transportation scheduling; however, major changes in schedules will be subject to Committee approval.

Parents and guardians will be informed of the opening and closing times set by the Committee. To help insure the safety of all children, parents/guardians will also be notified that students will not be admitted into the school building until the start of the official day unless circumstances require earlier admittance.

SOURCE: MASC April 2019

LEGAL REFS.: M.G.L. 15:1G; 69:1G; 71:39

603 CMR 27.00

NOTE: Each Committee should verify the specific times set in the handbook for allowing students into the school building. In some cases, this may be established in the collective bargaining agreements.

IE - ORGANIZATION OF INSTRUCTION

The District offers a diversified educational program compatible with the needs of the community and state standards.

The organizational plan is designed to facilitate the philosophy of educating every student, each to their fullest potential.

The structure will consist of multiple levels (for example, Primary/Elementary, Middle and Secondary levels).

The Primary/Elementary level includes schools with kindergarten through grade five. The Middle level consists of schools for grades six, seven and eight. The Secondary level consists of schools with grades nine, ten, eleven, and twelve. *

Special education services are integrated across each grade level in all schools.

The organization is designed to meet the standards established by the Department of Elementary and Secondary Education's Curriculum Frameworks, by Time and Learning regulations, and in order to serve the needs of all students.

***NOTE: District to reflect local configuration.**

CROSS REFS: IC/ICA School Year / School Calendar

LEGAL REFS: 603 CMR 27.00

SOURCE: MASC April 2019

IGA - CURRICULUM DEVELOPMENT

Constant adaptation and development of the curriculum is necessary if the District is to meet the needs of the students in its schools. To be successful, curriculum development must be a collaborative enterprise involving staff and administrators utilizing their professional expertise.

The Committee expects the faculty and administration to regularly evaluate the education program and to recommend modifications of practice, changes in curriculum content, and the addition or deletion of courses to the instructional program.

SOURCE: MASC April 2019

LEGAL REF.: M.G.L. 69:1E

603 CMR 25:05

IGD - CURRICULUM ADOPTION

The School Committee will rely on the professional staff to design and implement instructional programs and courses of study that will forward the educational goals of the school district.

The Superintendent will have authority to approve new programs and courses of study after they have been thoroughly studied and found to support educational goals. The Committee itself will consider, and officially adopt, new programs and courses when they constitute an extensive alteration in instructional content or approach.

The Committee wishes to be informed of all new courses and substantive revisions in curriculum. It will receive reports on changes under consideration. Its acceptance of these reports, including a listing of the high school program of studies, will constitute its adoption of the curriculum for official purposes.

SOURCE: MASC April 2019

LEGAL REF.: M.G.L. 15:1G; 71:1; 69:1E

IHAM - HEALTH EDUCATION

The School Committee believes that the greatest opportunity for effective health education lies within the public schools because of their potential to reach children at the age when positive, lifelong health habits are best engendered and because the schools are equipped to provide qualified personnel to conduct health education programs.

The School Committee is committed to a sound, comprehensive, research-based health education program as an integral part of each student's general education. Health education will be taught as a separate academic discipline in grades K through 5 and as a separate class in other grades.

The health education program will emphasize a contemporary approach to the presentation of health information, skills, and the knowledge necessary for students to understand and appreciate the functioning and proper care of the human body. Students also will be presented with information regarding complex social, physical and mental health problems, which they might encounter in society. In an effort to help students make intelligent choices on alternative behavior of serious personal consequence, health education will examine the potential health hazards of social, physical and mental problems existing in the larger school-community environment.

In order to promote a relevant, dynamic approach to the instruction of health education, the School Committee will continue to stress the need for curricular, personnel, and financial commitments that are necessary to assure the high quality of the district's health education program.

SOURCE: MASC April 2019

LEGAL REF.: M.G.L. 71:1

IHB - SPECIAL INSTRUCTIONAL PROGRAMS AND ACCOMMODATIONS

(PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS)

The goals of this school district's special education program are to allow each child to grow and achieve at their own level, to gain independence and self-reliance, and to return to the mainstream of school society as soon as possible.

The requirements of law and regulation will be followed in the identification of children with special needs, in referrals for their evaluation, in prescribing for them suitable programs and in assessing their educational progress. In keeping with state requirements, all children with special needs between the ages of three to twenty-two who have not attained a high school diploma or its equivalent will be eligible for special education.

The School Committee believes that most children with special needs can be educated in the regular school program if they are given special instruction, accommodations and the support they need. These children should also be given the opportunity to participate in the school district's non-academic and extracurricular activities.

The Committee recognizes that the needs of certain children are so great that special programs, special classes or special schools may be necessary. When appropriate programs, services, or facilities are not available within the public schools, the Committee will provide these children with access to schools where such instruction and accommodations are available.

It is the desire of the Committee that the schools work closely with parents/guardians in designing and providing programs and services to children with special needs. Parents/guardians will be informed, and conferred with, whenever a child is referred for evaluation. In event of any disagreement concerning diagnosis, program plan, special placement, or evaluation, the parents/guardians will be accorded the right of due process.

The Committee will secure properly trained personnel to work with the children with special needs. Since the financial commitment necessary to meet the needs of all of these children is extensive, the Committee will make every effort to obtain financial assistance.

SOURCE: MASC April 2019

LEGAL REFS.: The Individuals with Disabilities Ed. Act (PL 108-446, adopted 12/03/04)

Rehabilitation Act of 1973

M.G.L. 71B:1 et seq.

603 CMR 28:00 inclusive

IHBEA - ENGLISH LEARNER EDUCATION

The District shall provide suitable research-based language instructional programs for all identified English learners in grades Kindergarten through 12 in accordance with the requirements of state and federal statutes and Massachusetts Department of Elementary and Secondary Education (DESE) regulations and guidance.

The District shall identify students whose dominant language may not be English through

- home language surveys that identify a primary home language is other than English observations
- intake assessments
- recommendations of parents/guardians, teachers and other persons.

Identified students shall be assessed annually to determine their level of proficiency in the English language.

The District shall certify to DESE each year those students whose dominant language is not English, including specification of the number of non-English languages identified as dominant languages and the number and percent of students who speak each non-English language as their dominant language.

The District shall provide additional information as required by DESE to comply with federal law.

SOURCE: MASC April 2019

LEGAL REFS.: Elementary and Secondary Education Act, as amended

42 U.S.C. 2000d (Title VI of the Civil Rights Act of 1964)

603 CMR 14.00

JC - ATTENDANCE AREAS

The primary considerations that govern the establishment of a school attendance area are school capacity and transportation considerations. Generally, Pre-K, Early K and grade 1-4 elementary students will attend the school in the attendance area assigned for the District Town in which they live and all grade 5 and higher students will attend the main campus in Sheffield. The School Committee will confer with community representatives prior to setting new attendance areas. The Committee's primary basis for changes must be equality of education opportunity for all students rather than the personal desires of any one group.

From time to time an overcrowded condition in an existing school, the development of new residential areas, or the opening of a new school may require the establishment or change of previously established school attendance areas.

The Superintendent is authorized to make exceptions to attendance areas for individual children in the best interests of the student and/or the school.

Current attendance areas by residency are:

Alford: Sheffield

Egremont: Egremont and Sheffield

Monterey: New Marlborough and Sheffield

New Marlborough: New Marlborough and Sheffield

Sheffield: Sheffield

SOURCE: MASC February 2019

LEGAL REFS.: M.G.L. [71:37C](#); [71:37D](#); [71:37I](#); [71:37J](#)

603 CMR [17.00](#)

603 CMR [26.00](#)

CROSS REF.: [JCA](#), Assignment of Students to Schools

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SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT
ALFORD • EGREMONT • MONTEREY • NEW MARLBOROUGH • SHEFFIELD

OFFICE OF STUDENT SERVICES

Sandra Hubbard - Director

P.O. Box 326 - Sheffield, Massachusetts 01257

Phone (413) 229-8265

Fax (413) 229-7863

March 2, 2020

To: Superintendent Regulbuto, School Committee Members, and the SBRSD School Community
From: Sandi Hubbard, Director of Student Services
Re: March 5, 2020 Director's Report for School Committee Meeting

Hello!

As we look at needs for the coming year and as part of the budget process, we wanted to share information with you that drives the Department of Student Services portion of the proposed budget.

As we look at student needs, we must consider Least Restrictive Environment, which is very often programming in their home school. The TEAMS must look at needs across the curriculum, related services to help provide educational access, and other needs that must be addressed to facilitate a secondary transition to meet the vision for the students. Programming is designed to encompass those areas.

I try to review funding sources each year. School choice funds support the overall budget. When school choice students are educated under Individual Education Plans, a different formula is used to ascertain the sending school districts' fiscal responsibility. The formula is very similar to that utilized when completing Circuit Breaker and is referred to as Special Education Increments. Essentially, each service outlined in each IEP is reimbursable at a predetermined rate, set forth by DESE. Each year, our office completes the forms for individual students in accordance with the DESE guidelines.

Circuit Breaker is the state special education reimbursement program, which was started in FY04 to provide additional state funding to districts for high costs associated with particular special education programming needs for individual students. The formula, which includes a foundation amount and reimbursement at 75% of costs over the foundation, is similar to Special Education Increments, as previously mentioned. I am happy to share more information, if you have any questions!

Special Olympics will be held at Monument Mountain Regional High School on May 6th. All are invited and we look forward to cheering on our athletes!

Have a great weekend! Spring is just a couple of weeks away (fingers crossed)!

Respectfully submitted,
Sandi

MEMORANDUM

TO: Southern Berkshire Regional School Committee
Beth Regulbuto, Superintendent of Schools

FROM: Judy Houle and Chris Desjardins, Business Management Services

DATE: March 4, 2020

RE: Donation

Mount Everett Regional School has been selected to receive a \$500.00 gift from Gulotta Brothers, Inc. as a result of a grant from ExxonMobil. They have received this grant for several years now. The monies will be used to support programs in math and/or science.

We recommend approval of this donation. Thank you.



**FY20 BUDGET TRANSFER REQUESTS
MARCH 5, 2020 SCHOOL COMMITTEE MEETING**

FUNCTION	DESCRIPTION	TRANSFER OUT	TRANSFER IN	NOTES
2250	INTERNET ACCESS FEES: SE, NMC, M	(8,778.61)		FEES CAME IN LESS THAN ANTICIPATED
4400	NETWORK SOFTWARE LICENCES		1,294.76	MAINTENANCE ON NETWORK SERVERS
2430	DISTRICT TECHNOLOGY SUPPLIES		5,000.00	SERVER UPGRADES
2430	GENERAL SUPPLIES - TECH ED ME		2,483.85	ROBOTICS SUPPLIES
	TOTAL REQUEST	<u>(8,778.61)</u>	<u>8,778.61</u>	

PREPARED BY:

