

**SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT
APPLICATION FOR USE OF SCHOOL EQUIPMENT**

DIRECTIONS TO APPLICANT: Complete and submit to the Superintendent of School's designee. The Business Manager's signature on the original constitutes a contract for the applicant's use of facilities, grounds or equipment as specified below.

Name of the Group: _____

Applicant's Name: _____ Applicant's Email: _____

Applicant's Address: _____

Billing Address if different from above: _____

Phone #: Home: _____ Work: _____ Cell: _____

Equipment Needed: _____

Type of Activity: Practice: ____ Performance: ____ Other: _____

Date(s) Requested: _____ Day(s) of Week: _____

Pick Up Date: _____ Return Date: _____

My signature below certifies that I/the _____ will reimburse the Southern Berkshire Regional School District for any expenses incurred for loss of materials or for damage to materials that exceed normal expected use.
(Organization)

Applicant's Signature: _____ Date: _____

THIS SECTION TO BE COMPLETED BY THE DISTRICT OFFICE

BEFORE USE

Individual: ____ Civic: ____ Non Civic: ____ Rental Fee: ____ Certificate of Insurance Required: ____

Custodial Fee: ____ Cafeteria: ____ Technician(s): ____ Food Worker: ____

Comments: _____

Approved: _____
Business Administrator Date