

## **Executive Evaluation Subcommittee Meeting Minutes May 30, 2017**

**Members present:** Bonnie Silvers, chair; Fran Lartigue, David Travis, Bob Law;

- 1) Meeting called to order at 4:38
- 2) Minutes from 4/28/17 were approved unanimously
- 3) Evaluation form for Dave Hastings -

Action items:

- Bonnie will send Dave T the files - 1) performance rating 2) Superintendent Priorities for the 2016-2017 School Year
- Dave T will update to include grading: Grades: Unsatisfactory Proficient Exemplary - add not enough information
- Dave T will also create suggestion for show to approach the letter to Beth - include I wish, I wonder
- Submit to Bonnie
- If Dave doesn't have time, Bonnie offered to do it.

4) Update on transition plan

5) School committee retreat

- Beth is interested in getting everyone together

**Bob** - used to be responsible for both recruiting choice-ins and understanding choice-outs when he was in administration

**Big question:** How has the rest of the administrative staff been managed so that there's a clear expectation for communication with families.

**Fran:** Staff policies - all parent emails must be replied to within 48 hours

**Lack of or inconsistency in communication** - Enforcement of communication policies biggest area mentioned for improvement

What meetings would make sense for Beth before July start date?

Beth's requests:

- Meeting with Parents (joint UME PTO/NMC PTA?)
- Learn more about renting the facility possibilities

Afterschool programs

- can we look towards becoming a real community center?

Ideally – 3-4 hours “retreat” to examine the healthy functioning of the entire committee - What are the goals? What is the vision?

**Dave T** - preference to have the “retreat” before the July SC meeting.

According to Chris Regan, If we book it before July 1, we could take the \$5000 expense out of this year’s budget.

6) Bob’s welcoming event for Beth

- Carl says it doesn’t violate OML
- Bob emailed Beth - she’s into it
- Sunday 7/16 or Sunday 7/23 - 3pm
- Glenn, Mary, John, Sandy, Chris R, Chris T, Kerry, Lynette, Ingrid

7) No encumbrances allowed to send the remaining expenses into the next fiscal year - the money must be spent in the fiscal year

9) Schedule next meeting

June 15, 10am

10) Adjourned at 6pm