

Executive Evaluation Subcommittee
Meeting February 21, 2017
Attending: Bonnie Silvers, Bob Law, and Fran Lartigue
Absent: David Travis

Meeting called to order at 10:05 am

Fran moved to approve the minutes, Bob 2nd
Unanimous approval

Protocol for interview night was discussed.
The consensus is has follows:

Carl Stewart, Chair, will welcome everyone and explain protocol
Fran Lartigue will ask each initial question, with follow ups allowed from the entire committee.

We debated whether the candidates should be at a podium, seated or have choice.
One thought is that the candidate can give her opening statement from the podium then sit for the rest of the question.
Bob is looking into the layout of the room to determine the best angle to seat the candidate for both television and school committee viewing.

Both candidates have taken SBRSD up on the offer to stay at a local B & B the night before their interview.

Mary Jane Rickson will go to dinner with Kathryn Miller and Robert Twing at the Old Mill in Egremont.

Beth Regulbuto will go to dinner with Kathryn Miller and Steve Willig at the Old Mill in Egremont.

Fran volunteered to put a hard copy of the Beth's binder she created for the site visit and copies of the reports in Lynette's office so other school committee members can read it.

Bob volunteered to submit a reference summary, when the reference checking is complete.

We voted and Bonnie confirmed with Jennifer Dowley that she will lead the final decision discussion (3/2) in which the school committee selects the next superintendent. We all agreed that she should attend both nights of interviews to properly lead the discussion.

We all agreed that the Eagle's Loft needed to be made "prettier" for the meet and greet. Bob is looking into this.

We all agreed that since deliberations are occurring directly after Beth's interview, Dave Hastings should offer Beth a space in his office to prevent stifling the school committee conversation or creating an awkward situation.

Fran will reach out to NMC PTA to get something for candidate gift bags.

Bonnie will create the gift bags.

Fran will send out an email to the screening committee inviting them to the meet and greet and interview.

Bob & Bonnie agreed to be the gatekeepers of time during the Interview Day. Bob will do the morning session and Bonnie will take over after lunch.

Bonnie will make sure the writing activity is ready for each candidate.

Bob confirmed with Chris Thompson that a computer will be available in F1 for the writing exercise.

Fran is in charge of providing the question packet and any other necessary materials (writing sample) for the interview portion of the day.

We reviewed questions from the previous search and decided the questions for this go round should be more specific. Fran and Bonnie agreed to have a go at drafting them to be approved at the next scheduled meeting.

The next scheduled meeting will be held on 2/27 at 1:30 pm

Meeting adjourned at 12:40 pm