PLEASE POST

Southern Berkshire Regional School District

SCHOOL COMMITTEE MEETING #1549

Date: **Thursday, July 19, 2018**

Time: **6:00 p.m.**

Location: **Mt. Everett Library, Sheffield, MA**

AGENDA

All interested members of the public are invited to attend.

[The listing of matters is those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.]

1. **Call to Order**
2. **Standing Reports**
   a. Approval of School Committee Meeting Minutes #1547 and #1548
   b. Miscellaneous Correspondence
3. **Student Representative Report**
4. **Public Comment**
5. **Student Spotlight**
6. **New Business**
   a. MASC Conference – November 7-10, 2018
   b. Handbooks
   c. Proposed 2018-2019 School Committee Meeting Schedule
7. **Unfinished Business**
   a. School Committee Summer Meetings (Proposed dates: August 16)
   b. School Committee Retreat Date (Proposed dates: September 12, September 26 & October 3)
8. **Business with District Member Towns**
   a. South Egremont School Update
   b. Monterey School Update
9. **Subcommittee Reports**
   a. Policy Subcommittee – D. Sears
      Remote Participation Policy - BEA
10. **Chairman's Report**
11. **Superintendent's Report**
12. **Director of Curriculum, Instruction & Professional Development**
13. **Director of Student Services Report**
14. **Business Manager's Report**
    a. Vote to approve Warrants: June 29, 2018 and July 16, 2018
    b. Vote to Accept Grants and Gifts
    c. Budget Transfers
15. **Future Agenda Items**
16. **Adjourn**

The SBRSD shall post all School Committee and Subcommittee meetings on its website (http://www.sbrsd.org/school-committee.html) in compliance with Open Meeting Law and pursuant to the regulations of the Massachusetts Attorney General's Office 940 CMR 29.03(4). Please visit the SBRSD's website for all meeting information. All approved meeting minutes of the SBRSD school committee are posted on the district's website on the school committee page.

Southern Berkshire Regional School District does not discriminate on the basis of age, race, color, sex, gender identity, religion, national origin, sexual orientation, disability or homelessness.

GUIDELINES FOR PUBLIC COMMENT

A School Committee Meeting is a meeting of a government body at which members of the body deliberate over public business. We welcome the attendance of members of the school district community to view your School Committee as it conducts its regular business meeting.

Massachusetts General Laws Chapter 39 Section 23C governs public participation at open meetings of municipal government bodies.

> ***Chapter 39: Section 23C, Regulation of participation by public in open meetings***
>
> *Section 23C. No person shall address a public meeting of a governmental body without permission of the presiding officer at such meeting, and all persons shall, at the request of such presiding officer, be silent. If, after warning from the presiding officer, a person persists in disorderly behavior, said officer may order him to withdraw from the meeting, and, if he does not withdraw, may order a constable or any other person to remove him and confine him in some convenient place until the meeting is adjourned.*

The School Committee believes that the school district community should have an opportunity to comment to the Committee on issues that affect the school district and are within the scope of the Committee's responsibilities. Therefore the Committee has set aside a period of time at each School Committee meeting to hear from the public. In addition, if the Committee believes that an issue requires a dialogue with the school district community, the Committee may schedule a separate public hearing on that issue.

Any citizen who wishes to make a presentation to the School Committee on an item which is of interest to him/her and within the scope of the Committee's responsibilities may request to be placed on the agenda for a particular meeting. Such request should be in writing and should be received by the Superintendent of Schools at least one week prior to the date of the meeting. Such request should contain background statements which would explain the scope and intent of the agenda item. The Chair of the Committee works with the Superintendent to formulate the meeting agendas. Together they will determine whether or not to place an item on the agenda and if the item is to be taken up they will also determine when to place an item on the agenda and all parameters to be required of the presenter.

Here are the general rules for the Committee's public comment period:

1. Public Comment shall be for a period of 20 minutes and shall generally follow the opening of the meeting. The Committee reserves the right to rearrange its agenda to accommodate scheduled presenters.

2. Any citizen wishing to speak before the Committee shall identify themselves by name and address and shall speak for no longer than 3 minutes. No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.

3. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.

4. Any Committee member may direct questions to the speaker through the Chair in order to clarify comments of the speaker.

2a

Southern Berkshire Regional
School District
Alford Town Hall
June 26, 2018
Meeting #1548

School Committee Members: Bonnie Silvers, Dennis Sears, MaryEllen Brown, Art Batacchi, Carl Stewart, Fran Lartigue, Ken Knox, Tim Schroepfer

Absent: David Travis, M. Bush, S. Hubbard

Administration: Superintendent Regulbuto, Christine Regan

Press: Corey Willey, Berkshire Record, CTSB TV

Others: Erica Schroepfer, Karen Chamberland, Charles Miller, Peggy Wilson, Karen Ketchen, Hilary Bashara

1. **Call to Order**
   Ms. Silvers, Chair, called meeting #1548 to order at 6:03 p.m.
   Ms. Wilson, Town of Alford Select Board member welcomed the School Committee to the Town of Alford.

2. **Standing Reports**
   a. Miscellaneous Correspondence – None

3. **Student Representative Report –** None

4. **Public Comment** – None

5. **Student Spotlight –** None

6. **New Business**
   a. Introduction of Elementary Principal
      Superintendent Beth Regulbuto introduced Mr. Charles Miller, Elementary Principal, to the school committee.
      Mr. Miller thanked the school committee for giving him the opportunity to attend the meeting and was excited to start his career here in his "forever home".
   b. MASC Conference – November 7-10, 2018
      Ms. Silver informed the committee about the MASC conference and recommended that new members to the board attend this conference in November.
      Mr. Schroepfer, Mr. Knox, Mr. Batacchi, Ms. Silvers will attend the conference in November. It was also recommended that whoever is elected as the New Marlborough and Alford representatives also attend the conference.

7. **Unfinished Business**
   a. Update on status of Boiler replacement at New Marlborough Central
      Ms. Regan informed the committee that we had to hire Berkshire Engineering to draw up plans for the boiler replacement at a cost of $7,529. The original quote did not include the cost of the plans. Ms. Regan requested an increase in the amount the School Committee approved for the replacement of the NMC boiler.

Ms. Sears moved that the school committee authorize the additional $7500 from Capital be released for the boiler project. Mr. Batacchi seconded the motion.
Ms. Lartigue asked if Mr. Sears would agree to amending the motion to increase the amount to $10,000 to cover contingency of $2,500. Discussion ensued.
Mr. Sears amended his motion to increase the amount to be released from Capital to $10,000. Mr. Batacchi seconded the motion. The motion was unanimously approved.

b. School Committee Summer Meetings (Proposed dates: July 19, August 16)
There was a discussion regarding holding meetings during the summer, July 19 and August 16 were proposed.

Mr. Stewart moved that the school committee hold a meeting on Thursday, July 19th at the Sheffield campus. Mr. Batacchi seconded the motion. The motion was unanimously approved.

Mr. Stewart moved that the school committee hold a meeting on Thursday, August 16th at the Sheffield campus. Mr. Batacchi seconded the motion. The motion was unanimously approved.

c. School Committee Retreat Date
Superintendent Regulbuto would like to hold a retreat again this summer to review goals and strategic plans. She was open to any suggestions for dates and times. The consensus was to hold the retreat in September with dinner meetings. The committee will bring dates forward at the July meeting.

8. Business with District Member Towns

a. South Egremont School Update
Superintendent Regulbuto gave an update on the Egremont School. A group of parents would like to hold an open house on July 19th. Beth addressed the letter that was sent to the Town of Egremont (copy attached) regarding the renovations and compliance with and/or variance from certain legal requirements applicable to renovated public buildings. The district is requesting, by close of business on Friday August 3, 2018 the following:
- Evidence of compliance with an/or variance from the Massachusetts Architectural Access Board regulations, 521 CMR 1.1 *et seq.;* and
- Evidence of compliance with the requirements of Title II of the Americans with Disabilities Act; and,
- A current certificate of occupancy pursuant to the Massachusetts State Building Code, 780 CMR 111.1 *et seq.*; and
- A current certificate of compliance with the Massachusetts Comprehensive Fire Safety Code, 527 CMR 1.01 *et seq.*; and,
- A current certificate of compliance with the Massachusetts Electrical Code, 527 CMR 12.00; and
- A current certificate of compliance with Massachusetts Lead Poisoning Prevention and Control regulations, 105 CMR 460.00 *et seq.*; and,
- Any other certificate, variance, and/or other evidence of compliance with state and/or federal facility requirements in relation to the South Egremont School.

b. Monterey School Update
Superintendent Regulbuto informed the school committee that she had received an email from Carol Edelman regarding removal of district property from the Monterey School Building. Chris Regan has been in contact with Melissa Noe, Town of Monterey Administrative Assistant, regarding this process. She will send a letter to the Town of Monterey Select Board members advising the status of this process.

9. Subcommittee Reports

a. Executive Evaluation – D. Travis, B. Silvers
Ms. Silvers thanked Mr. Travis and Ms. Lartigue for compiling the Year One Evaluation of Superintendent Regulbuto. Ms. Silvers read aloud the attached evaluation.
Mr. Stewart moved that the school committee approve the Year One Evaluation of Superintendent Regulbuto as submitted. Mr. Batacchi seconded the motion. A brief discussion ensued. The motion was approved with the following corrections made to the evaluation:

Mr. Knox suggested a change to the wording "Many on the committee share….."
Ms. Silvers suggested changing it to " Many on the committee expressed Beth's belief…"
Superintendent Regulbuto thanked the committee for their effort and work in compiling the evaluation.

b. SBRSD Future of South Berkshire County – D. Sears
Mr. Sears reported that the group was unable to get all four towns together to meet. They are looking at the last week in August to hold a meeting.

c. Policy – D. Sears
Second Reading:
Policy AC Nondiscrimination
Policy GBA Equal Employment Opportunity
Policy GCF Professional Staff Hiring
Policy JB Equal Educational Opportunities
Policy JFBB School Choice
The above policies were approved at the meeting on June 12th (the school committee voted to waive the first reading).
Mr. Stewart moved to reaffirm approval of the above policies. Mr. Batacchi seconded the motion. The motion was unanimously approved.

10. Chairman's Report

a. Remote Participation Policy – Motion to refer this policy back to the Policy Subcommittee
Legal council recommended the district refer the Remote Participation policy back to the Policy Subcommittee.
Mr. Sears moved to suspend Policy BEA –Remote Participation and refer back to the Policy Subcommittee for further review, including discussion with council, to ensure compliance with state regulations. Mr. Stewart seconded the approval. After further discussion the motion was unanimously approved.

11. Superintendent's Report

Superintendent Regulbuto report covered the following (report attached)

- Safety and Wellness – the first District wide Safety Meeting included all administrators, the SRO, Police Chiefs, Fire Chiefs, Ambulance Service, Road Supervisors and Mr. Batacchi. This was a productive meeting that brought the community together to address this important topic.
- Summer Work per Mr. Devoti, Ms. Hubbard, Ms. Regan and Mr. Wells
- Other Summer Projects

12. Director of Student Services Report - None

13. Business Manager's Report

a. Vote to approve Warrants: June 15, 2018
Ms. Lartigue moved to approve the June 15, 2018 warrant as presented. Mr. Batacchi seconded the motion. There was no discussion and the motion was approved, Mr. Stewart abstained.

b. Vote to Accept Grants and Gifts
Ms. Lartigue moved to approve the Action for Healthy Kids grant of $1000. Mr. Batacchi seconded the motion. There was no further discussion and the motion was unanimously approved.

Ms. Lartigue moved to approve payment of an FY17 invoice from ALIBRIS (Mt. Everett Library) in the amount of $415.10. Mr. Batacchi seconded the motion. There was no discussion and the motion was unanimously approved.

c. Budget Transfers
Ms. Lartigue moved to allow Ms. Regan to make any budget transfers necessary before closing Fiscal Year 2018. Mr. Stewart seconded the motion. There was no discussion and the motion was unanimously approved.

14. Future Agenda Items

a. Handbooks
Mr. Batacchi requested that the handbooks be sent to the school committee for review with enough time for them to review it prior to approval.

b. Proposed 2018-2019 School Committee Meeting Schedule
Ms. Silvers explained that the 2018-2019 calendar and last year's school committee meeting calendar were provided as guidance. The school committee meeting calendar proposed dates for 2018-2019 will be provided at the next meeting.

15. Executive Session:

Move to go into Executive Session to conduct strategy with regard to nonunion personnel contracts and not to reconvene in Open Session. Roll Call Vote Required.
Mr. Sears moved to enter Executive Session to conduct strategy with regard to nonunion personnel contracts and not to reconvene in Open Session at 8:05 p.m.
Roll Call Vote:

Bonnie Silvers – Yes *Dennis Sears – Yes* *MaryEllen Brown – Yes*
Art Batacchi – Yes *Carl Stewart – Yes* *Francoise Lartigue – Yes*
Ken Knox – Yes *Timothy Schroepfer - Yes*

2a

Southern Berkshire Regional School District
Sheffield Town Hall, Sheffield, MA
June 12, 2018
Meeting #1547

School Committee Members: Bonnie Silvers, Dennis Sears, MaryEllen Brown, Art Batacchi, Ken Knox, Marcella Bush, (David Travis and Fran Lartigue arrived late)

Absent: Carl Stewart

Administration: Superintendent Regulbuto, Christine Regan, Kerry Burke, Glenn Devoti

Press: Corey Willey, Berkshire Record, CTSB TV

Others: Danielle Melino, Stephanie Graham

1. **Call to Order:** Bonnie Silvers, Chair, called meeting #1547 to order at 6:02 p.m.

2. **Executive Session:**
Mr. Sears moved to enter Executive Session to discuss strategy with respect to collective bargaining with the SBREA, Unit A, as an open meeting may have a detrimental effect on the Committee's bargaining position, as declared by the Chair, and the Committee will return to Open Session.
Mr. Batacchi seconded the motion.
Roll Call Vote:
Art Batacchi – Yes Ken Knox – Yes Dennis Sears – Yes Bonnie Silvers – Yes
Marcella Bush – Yes Maryellen Brown – Yes Tim Schroepfer – Yes
Fran Lartigue and David Travis arrived after the vote
The school committee reconvened in Open Session at 6:40 p.m.
3. **Introduction of New School Committee Member from Sheffield**
Ms. Silvers introduced Tim Schroepfer from Sheffield as the newly appointed school committee member to replace Bob Law.
4. **Standing Reports**
   a. Approval of Minutes of School Committee Meetings #1546
   Ms. Lartigue moved to approve school committee meeting minutes #1546 of May 23, 2018. Mr. Batacchi seconded the motion. The minutes were approved with the following corrections: correct the spelling of Gali to Galli, and Item #10 the meeting to appoint Tim Schroepfer was the Sheffield meeting of school committee members and select board members. There was no further discussion and the motion was unanimously approved.
   b. Enrollment
   Superintendent Regulbuto informed the committee that as of June 1, 2018 enrollment is up by 2 to 692.
   c. Miscellaneous Correspondence – Ms. Silvers read a note received from Bob Law's daughter to the committee.
5. **Student Representative Report – None**
6. **Public Comment - None**
7. **Student Spotlight - None**
8. **New Business**
   a. Preliminary approval on an international trip to Ecuador: Galapagos Islands during April Vacation 2020 – D. Melino

Ms. Melino was seeking preliminary approval and presented information to the committee. *Ms. Lartigue moved that the school committee grant preliminary approval on the international trip to Ecuador: Galapagos Islands during April Vacation 2020. Mr. Batacchi seconded the motion. There was a brief discussion and the motion was unanimously approved.*

b. Approval of Overnight Field Trip: National FFA Convention, Indianapolis, Indiana October 23-27, 2018 – D. Melino
Ms. Melino was seeking approval and gave a brief presentation on the conference. The cost of the trip is $600. Ms. Silvers asked that Ms. Melino scan and send page 3 with cost information to the school committee members.
Ms. Lartigue moved to approve the overnight field trip to the National FFA Convention in Indianapolis, Indiana during October 23-27, 2018. Mr. Batacchi seconded the motion. Discussion ensued and the motion was unanimously approved.

c. Long Term Student Exchange Program Proposal - Stephanie Graham (Proposal attached)
Ms. Graham gave a brief presentation on the Long Term Student Exchange proposed program. She explained that the SBRSD is SEVIS certified, which allows us to award a visa to an international student for one year on a tuition basis. The approximate cost for the 2018-2019 school year is $18,000 and the tuition can be allocated to any part of the budget the district deems appropriate. One of the problems would be housing. If the district goes forward with this we would need to do the following: Develop a program; create a policy; and Develop a Recruitment Plan.

Ms. Lartigue moved that the school committee grant approval and allow Ms. Graham to explore the Long Term Student Exchange Program proposal as presented. Mr. Batacchi seconded the motion. Discussion ensued. The motion was unanimously approved.

d. Vote to ratify the Memorandum of Agreement for a Collective Bargaining Agreement between the Committee and the SBREA, Unit A, for the period September 1, 2018 through August 31, 2021.
Mr. Sears moved to vote to ratify the Memorandum of Agreement for a Collective Bargaining Agreement between the Committee and the SBREA, Unit A, for the period September 1, 2018 through August 31, 2021. Mr. Batacchi seconded the motion.

Superintendent Regulbuto stated that this was a thoughtful process that resulted in a three-year agreement that reflects how the district values its teachers and supports the work that they do.

Roll Call Vote:

Art Batacchi – Yes	*Ken Knox – Yes*	*Davis Travis – Yes*	*Dennis Sears – Yes*
Tim Schroepfer – Yes	*Bonnie Silvers – Yes*	*Fran Lartigue – Yes*	*Marcella Bush – Yes*
Maryellen Brown – Yes			

Ms. Silvers then read the following statement:
"It is with great pleasure that I announce that the Southern Berkshire Regional School Committee ratified the Memorandum of Agreement for a Collective Bargaining Agreement between the School Committee and Unit A of the SBREA, our teachers, for the period September 1, 2018 to August 31, 2021. This agreement represents the outcome of a year of negotiation and compromise with the end goal of providing the best possible education for our students. We owe the citizens of all five of our towns a debt of gratitude for supporting our district's budget. Out teachers, we believe are being given a fair contract and one that also recognizes the increasing difficulty of supporting excellent education in the face of limited

resources. We look forward to joining with our staff to bring many more accolades to the Southern Berkshire Regional School District.

e. Introduction of Director of Curriculum, Instruction and Professional Development
Ms. Silvers introduced Peter Dufresne, Director of Curriculum, Instruction and Professional Development to the Committee.

9. **Unfinished Business**

a. Update on South Egremont School
Beth Regulbuto stated there is no update other than the foundation is in. Superintendent Regulbuto had met with some parents since the last school committee meeting and went over the program and plans for the school. The district will send a letter to the Town of Egremont requesting that all the necessary documentation is in place prior to the start of school.

10. **Business with District Member Towns**

a. Letter from the Town of Monterey regarding the Monterey School Building
The School committee requested that Superintendent Regulbuto send a letter to the Town of Monterey in response to their request of May 31, 2018 regarding the removal of district contents from the Monterey School Building.

b. Letter from New Marlborough regarding roads. Superintendent Regulbuto stated that she will meet with the New Marlborough road crews to go over their concerns regarding the current bus routes.

11. **Subcommittee Reports**

At the request of Mr. Knox, Ms. Silvers appointed him to be on the SBRSD Future of Education in South County Subcommittee, Policy and Curriculum Subcommittees; and
Tim Schroepfer to be on the Executive Evaluation, BG&T and SBRSD Future of Education in South County Subcommittees.

a. Building, Grounds & Technology – A. Batacchi
Mr. Batacchi stated that the committee had not met.

b. Policy – D. Sears

Mr. Sears moved to suspend the first reading and go to the second reading for policies AC, GBA, GCF, JB, JFBB and BEA. Mr. Batacchi seconded the motion. There was no discussion and the motion was approved unanimously.

Mr. Sears moved that there will now be a second reading on policies AC, GBA, GCF, JB, JFBB and BEA. Mr. Batacchi seconded the motion. Discussion ensued.

Mr. Travis raised a question regarding item #4 and #6 on Remote Participation Policy BEA. Mr. Travis wanted clarification on why remote participation is limited to a maximum of 3 meetings per year. Discussion ensued.

Mr. Travis moved to strike items #4, #6 and #7 from Policy BEA. Ms. Lartigue seconded the motion. Discussion ensued.

Mr. Batacchi suggested that policy BEA be tabled to the next meeting. Mr. Knox suggested striking #4 and #6 and amending #7 to include exception for illness.

Mr. Travis moved to rescind his above motion. Ms. Lartigue seconded the motion.

Mr. Travis moved to strike item #4 from policy BEA. Ms. Lartigue seconded the motion. Discussion ensued.

Mr. Sears explained that the policy subcommittee developed the Remote Participation Policy BEA based on policies developed by other districts and towns. Further discussion followed.

Mr. Travis called the question. Ms. Lartigue seconded the motion. Motion carried unanimously.
Roll Call Vote on striking item #4:

Art Batacchi – No	*Dennis Sears – No*	*Maryellen Brown – No*
Ken Knox – Yes	*David Travis – Yes*	*Francoise Lartigue – Yes*
Marcella Bush – Yes	*Tim Schroepfer – Yes*	*Bonnie Silvers - Yes*

Motion carries 6 to 3

Mr. Travis moved to strike item #6 from policy BEA. Ms. Lartigue seconded the motion. Discussion ensued.
Roll Call Vote:

Mr. Batacchi – No	*Dennis Sears – No*	*Maryellen Brown – No*
Bonnie Silvers – No	*Ken Knox – Yes*	*Tim Schroepfer – Yes*
Francoise Lartigue – Yes	*Marcella Bush – Yes*	*David Travis – Yes*

Motion passes 5 to 4

Ms. Lartigue moved to make item #7 less harsh. Mr. Travis seconded the motion. Discussion ensued.
Item #7 amended as follows:
The School Committee Chair or Vice Chair, or the Subcommittee chair shall be notified at least 48 hours in advance of request for remote participation. It is at the discretion of the School Committee Chair, or Vice Chair or Subcommittee Chair to waive the 48 hour requirement.
Roll Call Vote:

Art Batacchi – Yes	*Ken Knox – Yes*	*David Travis – Yes*
Tim Schroepfer – Yes	*Bonnie Silvers – Yes*	*Francoise Lartigue – Yes*
Maryellen Brown – Yes	*Marcella Bush – Yes*	*Dennis Sears – Yes*

Motion passes unanimously

Mr. Sears moved to approve Policy BEA as altered. Ms. Lartigue seconded the motion. There was no further discussion and the motion was unanimously approved.

Ms. Lartigue moved to approve Policy AC as presented. Mr. Batacchi seconded the motion. The motion was unanimously approved.

Ms. Lartigue moved to approve Policy GBA as presented. Mr. Batacchi seconded the motion. The motion was unanimously approved.

Ms. Lartigue moved to approve Policy GCF as presented. Mr. Travis seconded the motion. The motion was unanimously approved.

Ms. Lartigue moved to approve Policy JB as presented. Mr. Batacchi seconded the motion. The motion was unanimously approved.

Ms. Lartigue moved to approve Policy JFBB as presented. Mr. Batacchi seconded the motion. The motion was unanimously approved.

Mr. Sears moved, seconded by Mr. Batacchi to reinstate the First Reading and Second Reading process of approving policies going forward. The motion was unanimously approved.

c. Regional Agreement Review Committee – Art Batacchi
The Regional Agreement Review Committee met with the town select board members. The Assessment Committee have reorganized and meetings will be posted at the town level and will be open to the public.

d. Executive Evaluation – D. Travis
The Executive Evaluation Subcommittee met recently and confirmed the timeline for the year end evaluation of the Superintendent. The survey will need to be completed by the school committee members.

e. Negotiations – on going.

12. **Chairman's Report**
Ms. Silvers stated it was good to have a full school committee. Reported on the first Tedx event organized by Ms. Raszl and Marya Makuc, which was very successful and professionally done.
New agreement with Shakespeare and Co for the upcoming year.
Ms. Silvers also mentioned on whether the committee will hold summer meetings.

13. **Superintendent's Report**
Superintendent Regulbuto stated she had attended concerts, open houses, Tedx event, MASBO conference and attended her first graduation. The Admin team met today to put together a summer send-off cookout for the faculty and staff and school committee members.
Safety meetings have been scheduled with the police chiefs and fire departments of the five towns.
The district is still interviewing to fill the Elementary Principal position.

14. **Director of Student Services Report**
Report attached.

15. **Business Manager's Report**
a. Vote to approve Warrants: June 1, 2018
Ms. Lartigue moved to approve the warrant of June 1, 2018 as presented. Mr. Batacchi seconded the motion. The motion was unanimously approved.
b. Vote to Accept Grants and Gifts
c. Budget Transfers

16. **Future Agenda Items**

17. **Executive Session**
Motion to go into Executive Session to discuss strategy with regard to nonunion personnel contracts and not to reconvene in Open Session. Roll Call Vote Required.
Mr. Sears moved to go into Executive Session at 8 p.m. to discuss strategy with regard to non-union personnel contracts and not to reconvene in Open Session. Roll Call Vote:

Art Batacchi – Yes	*Ken Knox – Yes*	*David Travis – Yes*
Tim Schroepfer – Yes	*Bonnie Silvers – Yes*	*Francoise Lartigue – Yes*
Maryellen Brown – Yes	*Marcella Bush – Yes*	*Dennis Sears – Yes*

Documents presented at this meeting:

- *Agenda 1547*
- *Minutes #1546*
- *Field Trip Requests*
- *Memorandum of Agreement – Unit A*
- *Director of Student Services Report*
- *Warrant: June 1, 2018*

SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT

ALFORD • EGREMONT • MONTEREY • NEW MARLBOROUGH • SHEFFIELD

OFFICE OF STUDENT SERVICES

Sandra Hubbard - Director

P.O. Box 326 - Sheffield, Massachusetts 01257

Phone (413) 229-8265

Fax (413) 229-7863

June 8, 2018

To: Superintendent Regulbuto, School Committee Members, and the SBRSD School Community
From: Sandi Hubbard, Director of Student Services
Re: June 12, 2018 Director's Report for School Committee Meeting

Hello!

So many things going on as we finish out the school year! On June 14th (in the afternoon), the special education teachers will participate in the third day of training on Improved Practices in IEP Writing and Implementation. We are holding our annual Non-violent Restraint/Verbal Interventions training on June 22nd (in the afternoon). We typically hold that training the week prior to school starting in August, but are fortunate to have secured the trainer and are able to utilize the last day of school to get a jumpstart on the next school year's required trainings. After the training on the 22nd, we are planning a team-building activity for the faculty and staff. The upcoming events are designed to help our practice, refresh our skills to guide us in our teaching, and show support to our wonderful employees!

As the school year ends and summer begins, we are carefully planning programming to meet the changing needs of our students. In an effort to maximize our resources, some positive tweaks and changes are on the horizon, and teachers and administrators are meeting to look at students plans and to develop programming across grade levels. Summer professional development opportunities, that address the current topics facing our students and teaching practice, are also being explored or already in place for July and August.

We are looking at data to guide us in our planning. As we pull together information from various resources, trends in student growth can help us make informed decisions that relate to the District Improvement Plan. We look forward to sharing our findings and plans with you as the new school year begins.

Congratulations to our graduates and Happy Summer!

Respectfully,

Sandi

FY18 WARRANTS SIGNED
WARRANT SUB-COMMITTEE MEETING, 6-1-18

	Date	Voucher #	Total Amount:	General Fund Amount:
Manual Warrant				
Health Insurance Warrant				
Vendor Warrant	6/1/2018	1802	$ 173,658.26	$ 124,382.95
Payroll Warrant				
Payroll Warrant				
P-Card Warrant				
P-Card Warrant				
			$ 173,658.26	$ 124,382.95

15a.

6c

SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT 2018-2019 CALENDAR

DRAFT – PROPOSED SCHOOL COMMITTEE MEETING DATES in green

TRAVEL DATE OPTIONS: 10/4; 10/25; 11/15; 4/4 AND 4/25

16 School Committee Meeting
27 Staff Orientation - **All Staff**
28 PD-**Teachers and ESPs**
29 First Day for Students

3 Days of School

AUGUST '18

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

3 Labor Day-No School
9 Rosh Hashanah begins
13 School Committee Meeting
14 Half Day for Students
PD-Teachers
18 Yom Kippur Begins

19 Days of School

SEPTEMBER '18

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	~~14~~	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

4 School Committee Meeting
5 Half Day for Students
PD – Teachers and ESPs
8 Columbus Day –No School

25 School Committee Meeting

22 Days of School

OCTOBER '18

S	M	T	W	Th	F	S
	1	2	3	4	~~5~~	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1 Elem Conf-Half Day for Students-**No ESPs**
6 **County Wide Prof Day Teachers and ESPs**
15 School Committee Meeting
12 No School-Veterans Day
21-23 Thanksgiving Break

17 Days of School

NOVEMBER '18

S	M	T	W	Th	F	S
				~~1~~	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2 Hanukkah Begins
13 School Committee Meeting
21 Half Day
24-31 Christmas Break
26 Kwanzaa Begins

15 Days of School

DECEMBER '18

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	~~21~~	22
23	24	25	26	27	28	29
30	31					

1 New Year's Day-No School
10 School Committee Meeting
18 Half day for Students
PD - Teachers
21 MLK Day – No School
31 School Committee Meeting

21 Days of School

JANUARY '19

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	~~18~~	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY '19

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

14 School Committee Meeting
18 Presidents' Day
18-22 February Vacation

15 Days of School

MARCH '19

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	~~8~~	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

7 SCM-Open Hearing
8 Half Day for Students
PD-Teachers and ESPs
14 SCM Adopt FY20 Budget

21 Days of School

APRIL '19

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

15-19 April Break
4 School Committee Meeting
19 Good Friday
20 Passover Begins
25 School Committee Meeting

17 Days of School

MAY '19

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	~~24~~	25
26	27	28	29	30	31	

16 School Committee Meeting
24 Half Day for Students
PD – Teachers Only
27 Memorial's Day

22 Days of School

JUNE '19

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	~~12~~	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

6 School Committee Meeting
12 Last Day (180 Days) No Snow Days – Half Day for students
26 Last Day with 10 Snow Days
27 School Committee Meeting

8 Days with no snow days

Teachers = 183 Days ESP = 181 Days ** All Staff

Staff Professional Days:

8/27/18 Full Day-All Staff
8/28/18 Full Day – Teachers and ESPs
9/14/18 Half Day – Teachers Only
10/5/18 Half Day – Teachers and ESPs
11/6/18 Full Day-Teachers and ESPs
11/1/18 Half Day- Elem Conf – Teachers Only
1/18/19 Half Day – Teachers Only
3/8/19 Half Day-Teachers & ESPs
5/24/19 Half Day-Teachers Only

Dismissal on Half Days is at 11:40 a.m.

SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT

ALFORD • EGREMONT • MONTEREY • NEW MARLBOROUGH • SHEFFIELD

OFFICE OF STUDENT SERVICES
Sandra Hubbard - Director
P.O. Box 326 - Sheffield, Massachusetts 01257
Phone (413) 229-8265
Fax (413) 229-7863

July 17, 2018

To: Superintendent Regulbuto, School Committee Members, and the SBRSD School Community
From: Sandi Hubbard, Director of Student Services
Re: July 19, 2018 Director's Report for School Committee Meeting

Hello!

I hope the summer is going well for all of you! Our summer programs started on July 9th and are in full swing. We have 30 students participating in the special education summer programs, which include therapeutic day camp, PK-grade 8 social skills and academic classes, and the shared (Lenox, Lee, Berkshire Hills, and SBRSD) Life Skills program housed at Monument Valley Middle School. So far, students have been receiving tutoring instruction, speech/language intervention, occupational therapy, and physical therapy. In addition, music classes, vocational programming, therapeutic swimming and horseback riding have been on the schedule. Such a great way to start off the summer!

We also have a grant-funded, summer English Language Learner tutoring program again this year. Several students are attending the program on Tuesdays, Wednesdays, and Thursdays over three weeks. This is a combination of academic support and learning and an opportunity to have some fun, as well. In addition, the Title I Reading summer program is running, with 15 students from grades K and 1 participating. Small groups of students access reading support with several of our teachers leading the way. It really is quite busy around here right now!

Our annual, required Non-Violent Restraint/Verbal Intervention Strategies training already took place with nearly 50 in attendance! Once again, we learned and laughed with Mike Saporito from Berkshire Training, Evaluation, Consulting, and Coaching. There are a number of other trainings for faculty and staff members coming up soon!

Staff from the Department of Student Services got together on June 25th to discuss and plan for student and program needs for the 2018-19 school year. We look forward to more discussion at the district level as we continue to work on our strategic plan and district goals.

Respectfully submitted,

Sandi

FY19 WARRANTS SIGNED

WARRANT SUB-COMMITTEE MEETING, 7-16-18

	Date	Voucher #	Total Amount:	General Fund Amount:
Manual Warrant				
Health Insurance Warrant				
Vendor Warrant	7/13/2018	7002	$ 338,327.37	$ 338,180.15
Payroll Warrant				
Payroll Warrant				
P-Card Warrant				
P-Card Warrant				
			$ 338,327.37	$ 338,180.15

14a.

FY18 WARRANTS SIGNED

WARRANT SUB-COMMITTEE MEETING, 7-16-18

	Date	Voucher #	Total Amount:	General Fund Amount:
Manual Warrant				
Health Insurance Warrant				
Vendor Warrant	6/29/2018	1807	$ 61,272.04	$ 31,244.49
Payroll Warrant	6/7/2018		$ 353,139.71	$ 331,302.01
Payroll Warrant	6/21/2018		$ 416,933.61	$ 394,165.43
P-Card Warrant	5/31/2018	1707	$ 2,576.06	$ 1,102.85
P-Card Warrant	6/30/2018	1806	$ 6,577.18	$ 2,953.30
			$ 840,498.60	$ 760,768.08

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