







# **SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT**





## **Registration Checklist**

(Please be sure all of the documents listed below are complete, signed and returned for registration.)

### **Included in this packet:**

- ☐  Student Health & Emergency Form
- ☐  Ethnicity Questionnaire
- ☐  VALOR Act Form
- ☐  Permission Form for Information Sharing
- ☐  The Family Educational Rights and Privacy Act (FERPA)
- ☐  Medical Packet (includes Massachusetts School Health Record, Certificate of Immunization, Immunization Requirements Form, Medication Administration, and Meningococcal Disease Fact Sheet)

### **To be provided by parent/legal guardian:**

- ☐  Birth Certificate
- ☐  Parent/Legal Guardian Proof of Residence
- ☐  For students previously enrolled in a school outside of the Southern Berkshire Regional School District, a Request for Records form needs to be completed. Ask for this form during registration.
- ☐  Custody agreement, if any, from court only. Southern Berkshire Regional School District does not recognize a Power of Attorney form or a notarized statement.

### **Examples of acceptable proof of residency documents**

#### **If you own or are buying a home:**

- Deed or trust
- Current utility bill (electric, telephone, gas, cable)

#### **If renting:**

- Rental contract or lease (including contact numbers for landlord)
- Current utility bill (electric, telephone, gas, cable)

#### **If renting from or living with an individual**

- Certification of address document (must be notarized). Please ask for details.
- Copy of the lease or deed of the individual you are living with.
- Current utility bill (electric, telephone, gas or cable)
- One of the following: your rent/mortgage payment bill, paystub, loan payment bill, etc., with the address at which you are residing.